

**Town of Waldoboro, Maine**  
**Minutes**  
Transfer Station Committee  
Thursday, January 12, 2017

1. **Sign in and Call to Order**

Bob Butler called the meeting to order at 6:00 p.m.

2. **Quorum:** At least 5 of the 7 Committee members or their duly appointed Alternates

Committee members present and constituting a quorum were Bob Butler, Liz Dinsmore, Wayne Luce, Monika Magee (Alternate), John Meyn, Randy Robbins, and Ted Wooster.

Also present were John Daigle, Waldoboro Public Works Director; Alan Magee, Cushing resident; and Davin Robinson, Friendship Alternate.

3. **Information Sharing** and Public Comments: Committee members, Haulers, Director of Public Works and all others for Items not on the Agenda.

Bob Butler read into the record a letter that the Waldoboro Select Board had sent to the Cushing and Friendship Select Boards.

4. **Discuss the Minutes** of the November 10, 2016 Transfer Station Committee Meeting (December 8 meeting lacked a quorum. There were no minutes.)

It was moved and seconded to approve the minutes of the November 10, 2016 meeting. The vote was unanimous.

5 **Discussion of Draft FY2018 Budget** with Director of Public Works

John Daigle went through information pertaining to the FY2018 budget year with the committee. The FY2018 budget is not yet finalized. That should happen sometime during February. Because Cushing and Friendship finalize their budgets in January of each year, they do not

always receive absolutely current information about their shares of the Waldoboro Transfer Station budget. The Cushing and Friendship representatives on the committee indicated that this anomaly is tolerable.

John Daigle explained that he had cut the FY 2017 budget due to an anticipated reduction in trash hauled. Offsetting that reduction was the hire of an additional employee and the partial repayment of the borrowing from the landfill closure fund used to purchase and install the scales.

John budgeted \$55,000 for bulky waste disposal fees in FY2017. At the moment he's already taken in about \$37,000. He expects to realize \$60,000 in fees from bulky waste disposal fees in FY 2018.

He anticipates no revenue from wood chips. The transfer station will be paying to truck those away.

John said that the transfer station's undesignated fund balance is about \$281,406 as of this date. His plan is to increase the fund balance by \$30,000 before the end of FY2017. The FY2018 budget will show a \$30,000 transfer out of fund balance to help repay the loan from the closure fund used to purchase the scales. Using \$30,000 from fund balance will reduce the amount the towns need to raise from taxes to pay the \$40,000 FY2018 installment on the loan for the scales. This will effectively reduce the three town's contribution to \$10,000.

John does not want fund balance to go below \$200,000 in order to have funds available, if needed, to replace non-operational capital equipment and for other contingencies

Line 1603, Payroll. This budget line item will increase in FY2018. Union contracts call for a 2% increase in FY2018. Also included in payroll is a "floater" who must be available from public works to cover each Transfer Station employee's 4-weeks vacation.

Line 1636: Operating Expenses: John is going to see if he can contract out printing and binding. He's budgeting \$3,000 for FY 2018.

Line 1659 is intended for committee members and transfer station employees to attend the MRRA conference, a total of about 7 people.

Line 1667 represents the \$1.25 per ton the MRC receives to meet its operating costs.

Line 1671: Engineering Consultants: John reported that DEP says we don't have to do some of the water sampling of transfer station neighbors' wells. Nevertheless, John would like to continue testing a few of the private wells in the neighborhood to be able to assure neighbors that their water is okay. One neighbor complained that the dump was polluting her water.

Line 1673: John has put electricity expense at \$3,000. Scale house electrical has gone up because of air conditioner usage in the summer and use of the heat in winter.

John noted that he has one cell phone at the transfer station. The cell phone is mandatory.

Line 1583: Preventive maintenance on the compactor. John does most of the repairs in-house. He noted that the compactor is well beyond its useful life. He confirmed we should have enough in the undesignated fund balance to replace the compactor if need be. The cost would be about \$180,000.

John noted that the scale must be certified annually.

Line 1719 denotes the cost of moving his department hauled from behind the town office to the Transfer Station.

Line 1729. John noted that there are certain paints he cannot accept at the Transfer Station, boat paint and car paint being two of them. He's worried about what people are doing with it with those paints, and he's thinking of bringing in a company to take it away.

John noted that the transfer station is not charging for disposal of CFL. It covers CFL disposal costs by charging for disposal of TV's and computers.

Line 1734: OBW (Other Bulky Waste) includes Tires, Scrap Removal, couches and mattresses. John budgets \$125 per ton for OBW.

John will discuss drywall at the February meeting. It's now mandatory that all drywall must be hauled away to a lime facility.

Line 1742 shows the cost of hauling trash to Orrington. John is anticipating a 30-cent increase per gallon of fuel. He noted that the Transfer Station has had 58 trips to Orrington so far this fiscal year. He anticipates cutting the tonnage by 100 tons in FY2018, to 2500 tons. That cut should help to offset the fuel increase and the increase in PERC tipping fees.

Capital Budget: John has been putting away \$5,000 per year to build a reserve to replace the trailer. He may have to increase that amount to build the trailer reserve more quickly.

John expressed his pleasure with the job all the haulers are doing. Things have been going really well, even with all the rain and snow. John said the haulers should be commended for what they are doing.

It was moved and seconded that Bob Butler should draft a letter from the committee formally to invite the haulers to attend the February meeting. The motion passed unanimously. The letter Butler drafted is attached to these minutes.

**6. Discussion of Municipal Services Agreement** among Cushing, Friendship, and Waldoboro.

The committee decided by consensus to review and make changes to the Municipal Services Agreement during its next and subsequent meetings. The committee expects to have a revised MSA to the voters of each of Cushing, Friendship and Waldoboro for the November election.

**7. Adjournment**

The members voted unanimously to adjourn the meeting at 8:00 p.m.

Respectfully submitted,

Bob Butler (interim Secretary)