

**Town of Waldoboro, Maine**  
**Minutes**  
**Transfer Station Committee Meeting**  
**Municipal Building - 1600 Atlantic Highway**  
**Thursday February 14, 2013 – 7:00 p.m.**

1. Sign in and Call to Order

Bob Butler called the meeting to order at 7:03 p.m.

2. Determination of the presence of a Quorum

Present at the meeting were:

Randy Robbins, Cushing Resident  
Liz Dinsmore, Friendship Selectman  
John Meyn, Friendship Resident  
Bruce Prior, Hauler  
Will Payson, Cushing Selectman  
Ted Wooster, Waldoboro Selectman  
Bob Butler, Waldoboro Resident

The above members present constituted a quorum

Also present were John Spear, Waldoboro Town Manager; Monika Magee, Cushing Alternate; Alan Magee, Cushing Resident; John Higgins, Waldoboro Alternate; John Daigle, Waldoboro Head of DPW Head; Al McKay, Transfer Station Operator; and Mike Naylor.

3. Review minutes of January 10th meeting.

Ted Wooster moved and Bruce Prior seconded that the committee approve the minutes of the January 10, 2013 meeting, as written. All voting members in attendance approved the motion.

4. Public Comments for Items not on the Agenda

There were no comments from the public

5. Facility Improvement Recommendations – Draft II Discussion Paper. Update on Request for variance concerning location of CDD day pads

Bob Butler stated that a second draft discussion paper was not available. He confirmed that he and John Spear were wrestling with the issue of financing the proposed improvements to the Transfer Station.

The committee members agreed by consensus that the committee should not endorse the option of financing the entire cost of the improvements from the Transfer Station Reserve Fund and its Undesignated Fund Balance. That strategy would deplete available reserves

and leave the Transfer Station vulnerable to unforeseen events. Moreover, use of most or all of the Reserve Fund balance could be misconstrued as a misuse of those funds, which were raised and set aside for the closure of the Phase II landfill and the opening of the Phase III Landfill.

The Committed did agree by consensus to:

- a. John Meyn's suggestion that the committee develop agreement around the amount of funds that should be held in reserve to meet future contingencies;
- b. John Spear's suggestion that the minimum to be held in reserve should reflect the amount tax payers believe had been raised and set aside for closure of the Phase II landfill
- c. Bob Butler's suggestion that certain or even all elements of the improvements might be funded through borrowings at today's low interest rates and John Spear's suggestion that a lease-purchase might be one method used to fund equipment purchases.

John Spear did point to the Maine governor's proposal to cut funding to all Maine municipalities. In such a restrictive financial climate he suggested that reduced state funding could make it difficult for the Waldoboro Select Board to approve the financing of any new projects.

Bob Butler pointed out that the uses of Transfer Station Reserve Funds and the Transfer Station's Undesignated Fund Balances should be considered on their merits, separate from Waldoboro's budget deliberations, because Transfer Station funds are the property of Cushing, Friendship AND Waldoboro, not just Waldoboro.

The committee agreed by consensus to evolve an approach to financing the Capital Improvements during the next scheduled meeting in March and to make concrete proposals to the Waldoboro Select Board.

6. Discussion of FY2014 Transfer Station Budget. (John Spear and John Daigle)

John Spear presented a revised "For Discussion Purposes Only" FY2014 Transfer Station Budget. He emphasized that the budget is still not in final form and is subject to further revision prior to its submission date of March 12<sup>th</sup>.

He compared the new proposal to the proposal he first made at the January 10<sup>th</sup> meeting. Major differences are:

- a. Not hiring a new manager for the Transfer Station
- b. Decreasing the use of Fund Balances to reduce taxes from \$45,000 to \$15,000.
- c. Inclusion of \$300 for Transfer Station Committee travel and seminar expenses
- d. Increasing the amount budgeted for transporting solid waste to PERC by about \$3,000.

John Spear remains unconvinced that the amount taken from the Reserve Fund to lower the tax impact of the budget should be reduced so quickly, from \$65,000 in FY 2013 to \$15,000 proposed for FY 2014. He's thinking that a slower weaning off the use of Reserve Funds to reduce taxes may be better advised and may suggest \$45,000 or some other number for FY2014.

The newest proposal also reduces from \$40,000 to \$18,820 the total amount the towns should contribute to the Landfill closure Reserve and the Refuse Trailer Reserve.

The Committee will discuss the budget John Spear intends to propose to the Select Board and Budget Committee at its March 14<sup>th</sup> meeting.

7. Discuss Means of Progressing toward Implementation of the new Ordinance

## Review drafts of Transfer Station Forms

Construction and Demolition Debris (CDD) Permit Draft  
Waste Hauler License Draft  
Temporary Permit Draft

In the interest of using the remaining meeting time to discuss other matters on the agenda and to allow sufficient time for the drafting of an implementation checklist, the Committee agreed to pend the foregoing items to the next meeting. Bob Butler passed out drafts of the Temporary Permit, the Waste Hauler License and the CDD Permit with the request that committee members review them prior to the next committee meeting

### 8. Discussion of LCTV Animation/Presentation (Cardboard)

Monika and Alan Magee presented their video about recycling corrugated cardboard and John Meyn performed his raps about recycling corrugated cardboard and mixed paper.

Committee members were highly appreciative of both presentations.

Al McKay mentioned his concern that including comparisons of mixed paper with corrugated cardboard could cause confusion. Monika and Alan agreed the treatment of the comparison deserves further thought.

Mike Naylor pointed out pursuant to the discussion that his company does not separate cardboard, mixed paper or newspapers and magazines. He collects them as a “single item” and bales them and ships them to buyers in Canada. Because the items are not separated, he gets a lower price for them. However, eliminating the need to separate them makes recycling far easier for his customers. He confirmed that he reports on a monthly basis to the Waldoboro Transfer Station the tonnages of all recyclables he collects in Waldoboro, Cushing and Friendship to ensure the Transfer Station gets credit for his recycled tonnage.

### 9. PERC /GAT and GAT shortfalls.

Will Payson expressed his continued concern that the Committee’s understanding of the penalties the three towns *could* pay for not shipping their Guaranteed Annual Tonnage to PERC is not complete. He pointed to the fact that in addition to penalties, the towns could also be vulnerable to losing their annual cash credits from PERC. Bob Butler agreed, pointing out that the towns are liable to pay a penalty equal to the product of the base tipping fee and the short tonnage PLUS the cost PERC would incur for purchasing the energy equivalent of the short tonnage from other sources. These two amounts could climb to thousands of dollars. John Spear was quick to note that thus far penalties have been avoided because Greg Louder of the MRC has managed to negotiate potential GAT shortages away. The Committee agreed that GAT is a matter that needs to be monitored closely to ensure that costly penalties are avoided.

### 10. Maine Resource Recovery Association - Maine Recycling and Solid Waste Conference, April 29<sup>th</sup> and 30<sup>th</sup>, Samoset Resort, Rockland.

Bob Butler mentioned that the MRRA is holding its 20<sup>th</sup> annual conference in April and urged committee members to attend.

### 11. MRRA – Annual Backyard Composting Bin Sale. Items offered to communities to make them available to their residents

Bob Butler mentioned that MRRA is making the following composting items available for

sale.

Earth Machine Backyard Composting Unit: \$46.00  
Kitchen Pail: \$8.00  
Windiger Compost Turner: \$17.00  
Roetemp Compost Thermometer: \$19.00  
Rain Barrel: \$62.00

Liz Dinsmore and John Spear said that their respective towns are taking orders for the foregoing items. Bob Butler asked if their availability could be advertised more actively. John Spear mentioned that the Waldoboro Newsletter is no longer published for budget reasons. Bob Butler asked if the Town could include mention of the items in the e-mails it circulates twice a month with the agenda items and background information for Select Board meetings. John Spear said he would look into it. If not included with e-mails sent out about the Select Board meetings, perhaps the information could go out in separate mailings.

12. Set agenda items of Next Committee Meeting, scheduled for March 14, 2013.

The Committee agreed on some of the agenda items for the March 14<sup>th</sup> meeting. Monika Magee reminded committee members that the LCTV subcommittee will meet at her house on Wednesday, March 13<sup>th</sup>.

13. Adjourn

Ted Wooster moved the committee adjourn; Liz Dinsmore seconded the motion. All voted in favor.

Respectfully Submitted: Bob Butler, Chairman and Liz Dinsmore, Secretary

Approved: Bob Butler, Chairman \_\_\_\_\_

Ted Wooster, Vice-Chairman \_\_\_\_\_

Liz Dinsmore, Secretary \_\_\_\_\_

John Meyn \_\_\_\_\_

Will Payson \_\_\_\_\_

Bruce Prior \_\_\_\_\_

Randolph Robbins \_\_\_\_\_