

Town of Waldoboro, Maine
Select Board Meeting
Municipal Building - 1600 Atlantic Highway
Tuesday, July 24, 2018 – 6:00 p.m.

1. **Call to Order** - This meeting was called to order at 6:05 p.m. by the Town Manager with a quorum present. Members present were Clint Collamore, Jann Minzy, Robert Butler, Abden Simmons, and Katherine Winchenbach.

Others present were Town Manager Julie Keizer, Planning & Development Director Maxwell Johnstone and William Najpauer, Police Chief William Labombarde, Melvin J. Williams, Jean Lawrence, Lucille Lash, Linda Veblen, Elaine Abel, John Lawrence, Marcia Smolin, Craig Lewis, Courier Reporter Beth Birmingham, and Lincoln County News Reporter Alex Violo.

2. **Pledge of Allegiance.**
3. **Public Hearings** - None.
4. **Adjustments to the Agenda.**
5. **Award of Medals to Waldoboro Police Department Members** - Awards for bravery were presented to Officer John Lash and Officer Tom Bartunek.
6. **Citizen Comments.**
7. **Select Board Comments.**
8. **Town Manager's Report.**
 - Benner Hill Water – They decided to install their own well. We can officially close the well on that property.
 - Pine Street Landing – Pine Street Landing is under way and the contractor is doing a great job!
 - EMS Agreement Friendship – Bob Butler and I will be meeting with Richard Lash to discuss this.
 - Banking – I have attached Peg's overview of the services.
 - RFP LED Streetlights – RFP is almost completed. Working with other communities to gauge their interest.
 - Recreation Committee – We need to establish terms for the members.

- Spectrum – We did receive a response on all but two roads. I will let John Lawrence fill you in at the August meeting.
- AD Gray – Developer is showing continued interest.
- Call Property Winslow Mills Road – Proceedings to demolish have begun.
- Cross Street Closing – Cross Street will be closed July 30 to October 17th. There will be a detour route.
- Medomak River Testing – Ran three samples last week for comparison with the DMR samples and there is not true way to compare the two tests. In the meantime, we will be tracking down sources.
- Goals – I just want to make sure we are all on board with this not all have responded.
 - Ways to improve the Water/Sewer Utility to encourage Economic Development
 - Budget/Finance (earlier start to budget, financing options for projects)
 - Union Negotiations
 - Medomak River (water quality, alewives)
 - LED Lighting

9. Consent Calendar: On the motion of Collamore / Minzy, the Board voted 5-0 to approve the consent calendar as follows with an amendment to the minutes reflecting Robert Butler as Vice-chair of the Board of Assessors.

9.1. Approve Meeting Minutes – July 10, 2018.

9.2. Financial Warrants & Reports:

9.2.1. Warrants # 2, 3, 4, 5 (2019) & 100 (2018)

9.2.2. Waldoboro HRA Operating Warrant – None.

9.2.3. Waldoboro Water Department Operating Warrant – None.

9.2.4. Financial Reports - None.

9.3. Correspondence - None

9.4. Quitclaim Deed(s) /Discharge(s) - None.

10. Old Business:

10.1. Transfer Station Management Board discussion - On the motion of Winchenbach / Simmons, the Board voted 5-0 to instruct the Town Manager to gather the Transfer Station Management Board for their first meeting during the month of August 2018.

10.2. Friendship Street School Lease Agreement - On the motion of Collamore / Minzy, the Board voted 5-0 to approve the Friendship Street School Lease Agreement.

11. New Business:

11.1. Comprehensive Plan Committee Discussion & Recreational Trail Program - Bill Najpauer was present with comment. He is requesting the formation of a Land Use Committee to implement changes to the Land Use Ordinance in order to comply with the Comprehensive Plan. The Committee would need to be working for about a year.

Max Johnstone briefed the Board on the Recreational Trail Program which is a Maine State Grant.

On the motion of Collamore / Minzy, the Board voted 5-0 to authorize Quarry Hill for the Recreational Trail Program.

11.2. Prock Easement - Deaver Rd. - On the motion of Collamore / Simmons, the Board voted 5-0 to approve the Prock Easement on Deaver Rd. subject to correction of a typo on the first line.

11.3. Appoint Assessors' Agent and Registrar of Voters for Fiscal Year 2019 (Recommend Darryl L. McKenney and Eileen Dondlinger respectively) - On the motion of Collamore / Simmons, the Board voted 5-0 to appoint Darryl L. McKenney as the Assessors' Agent and Eileen Dondlinger as the Registrar of Voters for Fiscal Year 2019.

11.4. Terms for Recreation Committee Members (recommend two of each 1, 2, & 3-year terms) - On the motion of Simmons / Minzy, the Board voted 5-0 to set the term of Recreation Committee members to two of each 1, 2, and 3-year terms as determined by a draw of the hat.

11.5. Appoint Recreation Director to Recreation Committee - On the motion of Collamore / Minzy, the Board voted 5-0 to appoint Recreation Director Marcus Benner to the Recreation Committee.

11.6. West Waldoboro Community Club - On the motion of Collamore / Minzy, the Board voted 5-0 to approve the transfer of ownership of the West Waldoboro Community Club Building to the Historical Society.

11.7. Recreational Trails Grant - Addressed in item 1.1.

11.8. Approval of Liquor License for Paint the Town - On the motion of Collamore / Simmons, the Board voted 5-0 to approve the Liquor License for Paint the Town.

11.9. Election Timeline - The Town Manager briefed the Board regarding the timeline for the November Ballot.

11.10. Sand Screening Bid - On the motion of Simmons / Collamore, the board voted 5-0 to award the Sand Screening Bid to F. C. Work & Sons in the amount of \$2.64 per cubic yard.

11.11. Games of Chance Blanket Letter of Approval - On the motion of Collamore / Simmons, the Board voted 5-0 to approve the Games of Chance Blanket Letter of Approval.

12. Executive Session(s) - On the motion of Winchenbach / Simmons, the Board voted 5-0 to convene in Executive Session at 6:38 p.m. pursuant to 1 M.R.S.A. §405 (6) (F) as Philbrook Fund Trustees to discuss applications and 1 M.R.S.A. §405 (6) (A) for a personnel issue.

On the motion of Collamore / Simmons, the Board voted 5-0 to resume regular session at 7:15 p.m.

On the motion of Collamore / Simmons, the Board voted 5-0 to approve application #2019-1 after checking on family resources and offering a promissory note for \$2,954.80.

On the motion of Collamore / Simmons, the Board voted 5-0 to deny application #2019-2.

13. Adjourn - On the motion of Collamore / Simmons, the Board voted 5-0 to adjourn at 7:17 p.m.

Select Board:
Town of Waldoboro, Maine

Robert L. Butler, Chair

Katherine W. Winchenbach, Vice-chair

Clinton E. Collamore

Respectfully submitted,

Abden S. Simmons

Liam D. Ducharme, Executive Assistant

Joanne Minzy