

Town of Waldoboro, Maine  
Select Board Meeting  
Municipal Building - 1600 Atlantic Highway  
Tuesday, March 28, 2017 – 5:30 p.m.

# Please Note Time

*“New England has no better Americans than the Waldoboro Folk”, The Boston Herald - 1919.*

**1. Open Town Meeting.**

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~~\*\*\*\*\* Continue Budget Deliberations if needed \*\*\*\*\*~~

~~1. Call to Order Select Board.~~

~~2. Call to Order Budget Committee.~~

~~3. Joint Meeting of the Budget committee and Select Board.~~

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- 1. Call to Order** - This meeting was called to order at 6:00 p.m. by Chair Clint Collamore with a quorum present. Also present were Jann Minzy, Abden Simmons, Robert Butler, and Katherine Winchenbach.

Others present were Interim Town Manager Bertrand N. Kendall, Finance Director Eileen Dondlinger, Public Works Director John Daigle, Fire Chief Paul Smeltzer, Assistant Fire Chief Bill Maxwell, John W. Higgins, Craig Lewis, Kaitlin Puchalski, Elizabeth Petruska, Michael Riley, Cathrina Skov, Charles Witherell, Kyle Dodge, Deneb Puchalski, John Morris, Marcia Smolin, John Lawrence, Susan Morris, Gayle Erdheim, Robert T. Gault, Nancy L. (D.) Gault, Jennifer Merritt, Wanda Collamore, Seth Hall, Carole MacDonald, James Blier, and Lincoln County News Reporter Alex Violo.

**2. Pledge of Allegiance.**

**3. Public Hearings:**

**3.1. Liquor License Renewal for Gary C. Hall d/b/a Captain's Fresh Idea.**

- 3.1.1. Open Public Hearing - The Chair officially opened the public hearing at 6:00 p.m.
- 3.1.2. Public Comment - There was no public comment.
- 3.1.3. Close Public Hearing - The Chair closed the public hearing at 6:02 p.m.
- 3.1.4. Act on Liquor License Renewal for Gary C. Hall d/b/a Captain's Fresh Idea - On the motion of Simmons / Winchenbach, the Board voted 5-0 to

approve the Liquor License Renewal for Gary C. Hall d/b/a Captain's Fresh Idea.

**3.2. Liquor License Renewal and Special Amusement Permit for Jeffrey Hurd d/b/a the Narrows Tavern.**

3.2.1. Open Public Hearing - The Chair officially opened the public hearing at 6:03 p.m.

3.2.2. Public Comment - There was one public comment.

3.2.3. Close Public Hearing - The Chair closed the public hearing at 6:04 p.m.

3.2.4. Act on Liquor License Renewal and Special Amusement Permit for Jeffrey Hurd d/b/a the Narrows Tavern - On the motion of Simmons / Winchenbach, the Board voted 5-0 to approve the Liquor License Renewal and Special Amusement Permit for Jeffrey Hurd d/b/a the Narrows Tavern.

**4. Adjustments to the Agenda** - On the motion of Butler / Simmons, the Board voted 5-0 to add item 9.10, which they called 10.0.

**5. Citizen Comments** - Seth Hall was present with comment.

**6. Town Manager's Report:**

- Passage of Waldoboro Funding – Share of Pine Street Landing Project with MDOT. Next steps are to present design/bid specs to MDOT and get their approval to bid. Hope to go to bid in April.
- Approval of Julie Keizer's Employment Agreement on agenda. If approved she will give her employer 30 days' notice and start in Waldoboro on May 1st. This will be a happy day for BNK as my agreement expires April 22nd (can extend until she starts).
- Award of bid for Municipal Building Electronic Sign – Culmination of 9 years of effort (show sign). Thanks to Ad Hoc Sign Committee.
- (Katie, Eileen, Liam, John and Chiefs Bill, Richard and Paul) – Still trying to get good electrical price. Sign should be installed by June 1st.
- Previously the Select Board passed two orders on derelict properties, 762 Back Cove Rd and 992 Winslows Mills Rd, which were served by the Sheriff last week and we are waiting for the end of the 30 day appeal period. I predict we will hear nothing and then move to demolish both structures and back-charge the owners via special tax or lien. The third property of that group, 150 Depot Rd, is on tonight to set a public hearing on April 11th.

**7. Consent Calendar** - On the motion Winchenbach / Simmons, the Board voted 5-0 to approve the consent calendar as follows:

**7.1. Approve Meeting Minutes - February 14 & 28, 2017**

**7.2. Financial Warrants & Reports:**

7.2.1. Warrants #62, 63, 64, 65, 66, 69, & 70 (67 & 68 do not exist - computer glitch).

7.2.2. Waldoboro HRA Operating Warrant - 5.

7.2.3. Waldoboro Water Department Operating Warrant - 2/2017.

7.2.4. Financial Reports - None.

**7.3. Correspondence:**

7.3.1. MRC re: Quarterly Cash Distribution.

**7.4. Quitclaim Deed(s) / Mortgage Discharge(s) - None.**

**7.5. Department Reports - None.**

**8. Old Business - None.**

**9. New Business:**

**9.1. Derelict Buildings Public Hearing - 150 Depot St. - Recommend April 11, 2017 meeting** - On the motion of Simmons / Winchenbach, the Board voted 5-0 to set a public hearing regarding the disposition of 150 Depot St. on April 11, 2017.

**9.2. Equity Charter Members** - On the motion of Butler / Simmons, the Board voted 5-0 to add an item to April 11, 2017 regular Board agenda regarding placing this item on the June Warrant for Town Meeting.

**9.3. Street Name Change Request** - On the motion Butler / Simmons, the Board voted 5-0 to change Laila Ln. to Noah's Way subject to the owner bearing any costs occurred by him or the Town on his behalf.

**9.4. MRC Vote (PERC Opt Out) - Butler (addressed during 9.2).**

**9.5. Left Hand Intersection - Winchenbach** - The Town Manager will address the Winslows Mills Rd. / Atlantic Hwy. intersection with Dave Allen from MDOT.

**9.6. Marijuana Process - Butler** - On the motion of Butler / Simmons, the Board voted 5-0 to establish an ad-hoc Marijuana Committee of 9 members and advertise for membership.

**9.7. Approve Employment Agreement with New Town Manager** - On the motion of Winchenbach / Minzy, the Board voted 5-0 to approve the employment contract with the new Town Manager as presented to the meeting.

**9.8. Award Sign Bid** - On the motion of Winchenbach / Minzy, the Board voted 5-0 to award the sign bid to Northern Signs, Inc. in the amount of \$22,000.

**9.9. Conference Room Video Equipment Upgrade Request** - On the motion of Winchenbach / Simmons, the Board voted 5-0 to transfer funds from the Franchise fees received, to the Administrative Equipment Reserve, CATV Equipment line, in the amount of \$8,538 for upgrades to the Select Board's conference room audio / video equipment.

**9.10. Sylvania Task Force Member** - On the motion of Butler / Winchenbach, the Board voted 5-0 to appoint Sara Hotchkiss to the Sylvania Task Force.

- 10. Executive Session(s)** - On the motion of Winchenbach / Minzy, the Board voted 5-0 to convene in Executive Session at 7:07 p.m. pursuant to 1 M.R.S.A. §405 (6) (F) as Philbrook Fund Trustees to discuss application 2017-14 and others.

On the motion of Winchenbach / Butler, the Board voted 5-0 to resume regular session at 7:28 p.m.

On the motion of Butler / Winchenbach, the board voted 5-0 to approve \$35.49 for Philbrook Application 20174-12.

On the motion of Winchenbach / Minzy, the Board voted 5-0 to deny Philbrook Application 2017-14.

On the motion of Winchenbach / Simmons, the Board voted 5-0 to approve \$2,465.44 for Philbrook Application 2017-15.

- 11. Adjourn** - On the motion of Butler / Simmons, the Board voted 5-0 to adjourn at 7:30 p.m.

Select Board: \_\_\_\_\_  
Town of Waldoboro, Maine Clinton E. Collamore, Chair

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Joanne Minzy, Vice-chair

\_\_\_\_\_  
Robert L. Butler

Respectfully submitted, \_\_\_\_\_  
Abden S. Simmons

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Liam D. Ducharme, Executive Assistant

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Katherine W. Winchenbach