

Town of Waldoboro, Maine
Select Board Meeting
Municipal Building - 1600 Atlantic Highway
Tuesday, December 13, 2016 – 5:00 p.m.

“New England has no better Americans than the Waldoboro Folk”, The Boston Herald - 1919.

1. **Call to Order** - This meeting was called to order by Chair Clint Collamore with a quorum present. Also present were Jann Minzy, Robert Butler, Abden Simmons and Katherine Winchenbach.

Others present were Town Manager Linda-Jean Briggs, Public Works Director John Daigle, EMA / REC Director Kyle Santheson, Deputy Fire Chief Dale Smith, Fire Captain John Blodgett, Seth Hall, Caren Clark, John Lawrence, Marcia Smolin, Courier Gazette Reporter Beth Birmingham, and Lincoln County News Reporter Alex Violo.

2. **Workshop - Select Board Goals - Continued.**
 3. **Recess Until 6:00 p.m. if Needed** - Not needed.
-

1. **Reconvene as Select Board if Needed** - Not needed.
2. **Pledge of Allegiance.**
3. **Public Hearings - None.**
4. **Adjustments to the Agenda** - On the motion of Winchenbach / Simmons, the Board voted 5-0 to remove the word “Resignation” and add “Hiring Process” to item 9.7. and add “9.9. Public Works Lighting Upgrade Bid”.
5. **Citizen Comments** - Dale Smith, Seth Hall, Jann Minzy and Katherine Winchenbach were present with comment.
6. **Town Manager’s Report** - The Town Manager read aloud her letter of resignation.

On the motion of Butler / Winchenbach, the Board voted 5-0 to accept the resignation of Town Manager Linda-Jean Briggs effective January 20, 2016.
7. **Consent Calendar** - On the motion of Butler / Simmons, the Board voted 5-0 to approve the consent calendar with the addition of Warrant #34.
 - 7.1. **Approve Meeting Minutes for November 8, 2016.**
 - 7.2. **Financial Warrants & Reports:**
 - 7.2.1. Warrants # 34, 35, 36, 37, 38, 39, 40.
 - 7.2.2. Waldoboro HRA Operating Warrant - 3.
 - 7.2.3. Waldoboro Water Department Operating Warrant - 10/2016, 11/2016.
 - 7.2.4. Financial Reports - None.

7.3. Correspondence - None.

7.4. Quitclaim Deed(s) / Mortgage Discharge(s):

7.4.1. Mortgage discharge pursuant to a Mortgage Deed dated May 9, 2016 recorded in Book 5001 Page 288 in the name of Robert Chapman.

7.5. Department Reports - None.

7.5.1. Police - October.

7.5.2. Emergency Medical Services - October.

8. Old Business - None.

9. New Business.

9.1. Public Works Tractor Bid - On the motion of Simmons / Minzy, the Board voted 5-0 to award the Public Works Tractor Bid to Union Farm Equipment in the amount of \$27,688.

9.2. Release of Comprehensive Plan Initial Findings - Planning & Development Director Emily Reinholt presented a recap of the findings of the Comprehensive Plan Committee's work so far.

9.3. Moratorium on Retail Sales of Marijuana - Per Butler - This discussion was scheduled to continue at the Board's next regular meeting.

9.4. Charter Discussion - On the motion of Butler / Simmons, the Board voted to table this discussion until a later meeting.

9.5. Conservation Commission Update - Conservation Commission Secretary Caren Clark was present with of a recap of the Conservation Commission's recent work.

On the motion of Butler / Simmons, the Board voted 5-0 to accept a resignation from the Conservation Commission from Scott Byrd with thanks for his service.

On the motion of Butler / Simmons, the Board voted 5-0 to appoint Jon Alspaugh to the Conservation Commission.

9.6. Solar Power - Per Minzy - The Board discussed the possibility of introducing solar power to aid in Town owned building energy costs.

On the motion of Butler / Winchenbach, the Board voted 5-0 to task the Economic Development Committee with considering the feasibility of solar power projects in Waldoboro.

9.7. Town Manager - Hiring Process - The Board discussed the Interim Town Manager hiring process and the Town Manager hiring process.

On the motion of Butler / Simmons, the Board voted 5-0 to task the Town Manager and Select Board Chair to explore the MMA Interim Town Manager list for a potential interim Manager for Waldoboro.

It was the consensus of the Board to solicit for applications (Committee application) for the Town Manager Search Committee to get a good representation of the Townspeople and discuss how many will be on the Board later. Citizens will have 2-3 weeks to sign up for the Committee.

On the motion of Butler / Minzy, the Board voted 5-0 to place the Town Manager wanted ad to the Lincoln County News, Herald Gazette, Portland Press, Bangor Daily, MMA website, and the Town website as soon as possible.

9.8. Recreation Director Resignation - The Town Manager read the letter of resignation from Recreation Director Kyle Santheson into the record. Chairman Collamore presented Santheson with a Certificate of Appreciation for his service.

9.9. Public Works Lighting Upgrade Bid - On the motion of Simmons / Winchenbach, the Board voted 5-0 to award the Public Works Lighting Upgrade bid to Mid-Coast Energy Systems.

10. Executive Session(s) - None.

11. Adjourn - On the motion of Simmons / Minzy, the Board voted 5-0 to adjourn at 7:21 p.m.

Board of Selectmen:
Town of Waldoboro, Maine

Clinton E. Collamore, Chair

Joanne Minzy, Vice-chair

Robert L. Butler

Respectfully submitted,

Abden S. Simmons

Liam D. Ducharme, Executive Assistant

Katherine W. Winchenbach