

**Town of Waldoboro, Maine**  
**Select Board Meeting**  
**Municipal Building - 1600 Atlantic Highway**  
**Tuesday, October 25, 2016 – 5:00 p.m.**

*“New England has no better Americans than the Waldoboro Folk”, The Boston Herald - 1919.*

1. **Call to Order** - This meeting was called to order by Chair Clint Collamore with a quorum present. Also present were Jann Minzy, Robert Butler, and Katherine Winchenbach. Abden Simmons was absent.

Others present were Town Manager Linda-Jean Briggs, Public Works Director John Daigle, John W. Higgins, Susan Price, Seth Hall, Craig Lewis, Laura Mewa, Courier Gazette Reporter Beth Birmingham, and Lincoln County News Reporter Alex Violo.

2. **Workshop - Select Board Goals.**
  3. **Recess Until 6:00 p.m. if Needed** - Not needed.
- 

1. **Reconvene as Select Board if Needed** - Not needed.
2. **Pledge of Allegiance.**
3. **Public Hearings:**
  - 3.1. **Liquor License Renewal and Special Amusement Permit for Todd Mank, d/b/a Bullwinkle’s Steakhouse.**
    - 3.1.1. Open Public Hearing - Chair Collamore officially opened the public hearing at 6:00 p.m.
    - 3.1.2. Public Comments - None.
    - 3.1.3. Close Public Hearing - Chairman Collamore officially closed the public hearing at 6:02 p.m.
    - 3.1.4. Act on Liquor License Renewal and Special Amusement Permit - On the motion of Butler / Winchenbach, the Board voted 4-0 to approve the Liquor License renewal and Special Amusement Permit for Todd Mank d/b/a Bullwinkle’s Steakhouse.
4. **Adjustments to the Agenda** - On the motion of Butler / Winchenbach, the Board voted 4-0 to remove 10.1.
5. **Citizen Comments** - Katherine Winchenbach and Bob Butler had comments.
6. **Town Manager’s Report.**
  - Looking for folks willing to commit one or two hours per week to help with the free clothing exchange project. Please contact me if you are interested in helping out. We hope to open in December.
  - Met with member of the Lloyd Davis trust to discuss updating the by-laws. They

will develop the membership list and criteria for review and acceptance from the Select Board

- Discussed eliminating the recreational limits for alewives as directed in the Management Plan
- Met with paving company to discuss timeframes and develop alternative plan in the event the weather doesn't cooperate with the extending start date
- Met with folks looking to expand the free clothing program in Waldoboro
- Attended the Food Pantry re-opening in their new location on Jefferson St. They are located in the basement of the old Taction building. Parking is available around the back of the building. Pantry hours have changed to second and fourth Tuesday of each month. 1:00pm to 6:00
- Met with the MVCF member to discuss a less formal approach to determining feasibility of AD Gray renovation.
- Met with County administrator. We toured the town, introduced her to the staff and discussed how the county can better serve Waldoboro
- Met with folks from DEP to tour the existing CDD pile and discuss the timeframe for closing. John expects it to be full in a year or so. There is money available to help communities with the effort. 75%-25% Our engineer is going to take measurements and we will determine when it is economically feasible to close
- Waldoboro continues to support any and all efforts to stomp out Domestic Violence in our community. We are proud to join other businesses in town to raise the awareness of the dangers.
- For your consideration:
  - Second meeting in November is during Thanksgiving week
  - Second meeting in December is the day after Christmas observed
- Recommend we set up discussions for the following projects
  - November 8, 2016 Release of Comprehensive Plan Initial Findings

**7. Consent Calendar** - On the motion of Minzy / Butler, the Board voted 4-0 to approve the consent calendar as follows:

**7.1. Approve Meeting Minutes for October 11, 2016.**

**7.2. Financial Warrants & Reports:**

7.2.1. Warrants #27, 28, 29, & 30.

7.2.2. Waldoboro HRA Operating Warrant - None.

7.2.3. Waldoboro Water Department Operating Warrant - 09/2016.

7.2.4. Financial Reports - None.

**7.3. Correspondence - None.**

**7.4. Quitclaim Deed(s) / Mortgage Discharge(s) - None.**

**7.5. Department Reports:**

7.5.1. Assessing / Assistance - September.

7.5.2. Planning - September.

**8. Old Business:**

**8.1. Pay-as-You-Throw Presentation** - Transfer Station Chairman Bob Butler facilitated a presentation regarding Pay-as-You-Throw and fielded questions and comments from the attendees of the meeting.

**8.2. Update on Awarding of Contract for Demolition and Removal of Debris at 762 Back Cove Rd.** - The Town Manager updated the Board on the progress of this project.

On the motion of Butler / Winchenbach, the Board authorized the Town Manager to have a title search performed on the property.

**8.3. MVCF Proposal for A.D. Gray School** - On the motion of Minzy / Butler, the Board voted 4-0 to postpone further discussion of disposition of the A.D. Gray building until Tuesday, March 14, 2017. This request allows the MVCF to plan and present a feasibility study as well as a preliminary business plan for its renovation / reuse into a community center.

**9. New Business:**

**9.1. Appointment of Planning Board Member - Laura Mewa** - On the motion of Minzy / Butler, the Board voted 4-0 to appoint Laura Mewa to the Planning Board for a term ending June 2018.

**9.2. Holiday Board Schedule** - On the motion of Minzy / Butler, the Board voted 4-0 to eliminate the November 22, and December 27, 2016 Select Board meetings.

**10. Executive Session(s):**

~~**10.1. Convene in Executive Session pursuant to 1 M.R.S.A. §405 (6) (F) as Philbrook Fund Trustees to discuss applications as necessary.**~~

**11. Adjourn** - On the motion of Winchenbach / Butler, the Board voted 4-0 to adjourn at 7:44 p.m.

Board of Selectmen:  
Town of Waldoboro, Maine

\_\_\_\_\_  
Clinton E. Collamore, Chair

\_\_\_\_\_  
Joanne Minzy, Vice-chair

\_\_\_\_\_  
Robert L. Butler

Absent \_\_\_\_\_

Abden S. Simmons

Respectfully submitted,

\_\_\_\_\_  
Liam D. Ducharme, Executive Assistant

\_\_\_\_\_  
Katherine W. Winchenbach