

Town of Waldoboro, Maine
Select Board Meeting
Municipal Building - 1600 Atlantic Highway
Tuesday, April 26, 2016 – 6:00 p.m.

“New England has no better Americans than the Waldoboro Folk”, The Boston Herald - 1919.

1. **Call to Order** - This meeting was called to order by Chair Jann Minzy with a quorum present. Also present were Abden Simmons, Clinton Collamore, Ronald Miller, and Katherine Winchenbach.

Others present were Town Manager Linda-Jean Briggs, Finance Director Eileen Dondlinger, Public Works Director John Daigle, Police Chief William Labombarde, EMS Director Richard Lash, Equipment Operator Gifford Campbell, Jim Blier, John W. Higgins, Jeanette Wheeler, Marcia Smolin, Robert Butler, Susan Price, and John Lawrence.

2. **Pledge of Allegiance.**

3. **Public Hearings:**

- 3.1. **Liquor License Renewal for Gary C. Hall d/b/a Captain’s Fresh Idea.**

- 3.1.1. Open Public Hearing - On the motion of Winchenbach / Simmons, the Board voted 5-0 to open the public hearing.

- 3.1.2. Public Comment - There was no comment for or against this license renewal.

- 3.1.3. Close Public Hearing - On the motion of Miller / Collamore, the Board voted 5-0 to close the public hearing.

- 3.1.4. Act on Liquor License Renewal for Gary C. Hall d/b/a Captain’s Fresh Idea - On the motion of Miller / Simmons, the Board voted 5-0 to approve the Liquor License Renewal for Gary C. Hall d/b/a Captain’s Fresh Idea.

- 3.2. **Liquor License Renewal for Jeffrey Hurd d/b/a the Narrows Tavern.**

- 3.2.1. Open Public Hearing - On the motion of Collamore / Miller, the Board voted 5-0 to open the public hearing.

- 3.2.2. Public Comment - Katherine Winchenbach had comment.

- 3.2.3. Close Public Hearing - On the motion of Simmons / Miller, the Board voted 5-0 to close the public hearing.

- 3.2.4. Act on Liquor License Renewal for Jeffrey Hurd d/b/a the Narrows Tavern - On the motion of Miller / Collamore, the Board voted 5-0 to approve the Liquor License and Special Amusement Permit Renewals for Jeffrey Hurd d/b/a the Narrows Tavern.

4. **Adjustments to the Agenda** - On the motion of Miller / Winchenbach, the Board voted 5-0 to add item 9.4. and remove item 10.2.

5. **Citizen Comments** - None.

6. **Town Manager's Report:**

- Lincolnville Communications Org. and the Town of Waldoboro have been working toward an infrastructure grant for broadband/fiber to the premise (FTTP) in North Waldoboro. On Friday, April 22, 2016 the grant award of \$119,845 or 54% of a \$219,000 project was announced. Lincolnville will finance the remaining 46%, bringing the service to nearly 100 homes and businesses at no cost to the town.
- Thanks to all the members of the Communications Technology Committee especially Bob Butler, John Lawrence and his wife Marcia Smolin, Richard Genthner, and Planning & Development Director Emily Reinholt.
- Service to the village is just a short time away
- Working towards a plan to prepare for town-wide broadband access
- Anyone interested in broadband service should contact us in the office. We are compiling a list of properties to ensure we build out areas with the most interest.
- Waldoboro Business Association is hosting Lincolnville Communications tomorrow at 6:00pm in the Old No. 9 building. The purpose of this meeting is to demonstrate the broadband service they are making available in town.
- Met with DEP representatives and John Daigle to address the concern raised with regard to our snow dump. We have always been in compliance with its location. We did address alternatives, particularly at the PW garage. That is not a viable option due to fresh water wetlands. I have provided the board with the findings from the DEP.
- Met with department heads to address staffing concerns for Waldoboro Day
- Attended Waldoboro Day committee meeting
- Addressed various personnel issues
- Attended Lion's club annual dinner
- Community Comments and options for the future of AD Gray will be discussed on Tuesday May 17, 2016 from 5:30pm- 7:30pm in the Town Office. More information to follow.
- We are looking for businesses who may want to get some subtle advertising to display their service or products on a table in the lobby of Town Office— applications are available in print or on our website

7. **Consent Calendar** - On the motion of Collamore / Simmons, the Board voted 5-0 to approve the consent calendar as follows:

7.1. Approve Meeting Minutes for April 5 & 12, 2016.

7.2. Financial Warrants & Reports:

7.2.1. Warrants # 78, 79, 80, 81 & 82.

7.2.2. Waldoboro HRA Operating Warrant - None.

7.2.3. Waldoboro Water Department Operating Warrant - 03/2016.

7.2.4. Financial Reports - March.

7.3. Correspondence - None.

7.4. Quitclaim Deed(s) / Mortgage Discharge(s) - None.

7.5. Department Reports:

7.5.1. Assessing & General Assistance - March.

7.5.2. Finance & Customer Support - March.

- 7.5.3. Town Clerk - March.
- 7.5.4. Emergency Medical Services - March.
- 7.5.5. Fire Department – None.
- 7.5.6. Police Department - March.
- 7.5.7. Shellfish – None.
- 7.5.8. Emergency Management - None.
- 7.5.9. Recreation - None.
- 7.5.10. Public Works - March.
- 7.5.11. Transfer Station - No report from Lincoln County.
- 7.5.12. Planning & Development – None.

7.6. RSU #40 Warrant and Notice of Referendum for June 14, 2016

8. Old Business - None.

8.1. Transfer Station Revenue (request by John Higgins) - The Town Manager explained the financial report that lists the Transfer Station disposal fees. It was also discussed that if a citizen wishes to see more detailed information, he / she would need to see the Public Works Director. No action taken.

9. New Business:

9.1. Acceptance of Drug Forfeiture monies - On the motion of Miller / Collamore, the Board voted 5-0 to accept \$1,719.60 in drug forfeiture monies and place it in the Drug Eradication Reserve.

9.2. Commitment Letter for MRC - On the motion of Collamore / Miller, the Board voted 5-0 to approve the commitment letter to the MRC as presented.

9.3. Award Ambulance Remount Bid pending Budget Approval for FY2017 and Approve Capital Expenditure - On the motion of Collamore / Miller, the Board voted 5-0 to accept the bid from Autotronics at \$63,150, and approve the Capital expenditure, pending FY2017 budget approval.

9.4. Discussion regarding Thursday's Open Town Meeting - This discussion revolved around the type of voting that would be available at the Open Town Meeting.

10. Executive Session(s):

On the motion of Winchenbach / Simmons, the Board voted 5-0 to convene in Executive Session at 6:40 p.m. pursuant to 1 M.R.S.A. §405 (6) (D) to for discussion of Union Contracts with the Town Manager, Police Chief, and Public Works Director.

On the motion of Miller / Collamore, the Board voted 5-0 to resume regular session at 6:54 p.m.

On the motion of Collamore / Miller, the Board voted 5-0 to approve collective bargaining agreement presented to the meeting between the Town of Waldoboro and Council 93 AFSCME Local 201 for the period July 1, 2016 to June 30, 2019 and authorize the Town Manager to sign.

On the motion of Miller / Collamore, the Board voted 5-0 to convene in Executive Session at 6:57 p.m. pursuant to 1 M.R.S.A. §405 (6) (D) to for discussion of the Town Manager Contract.

On the motion of Miller / Collamore, the Board voted 5-0 to resume regular session at 7:32 p.m.

On the motion of Collamore / Simmons, the Board voted 5-0 to continue the negotiations process with the Town Manager.

- 11. Adjourn** - On the motion of Collamore / Miller, the Board voted 5-0 to adjourn at 7:34 p.m.

Board of Selectmen:
Town of Waldoboro, Maine

Joanne Minzy, Chair

Ronald L. Miller, Vice-chair

Clinton E. Collamore

Respectfully submitted,

Abden S. Simmons

Liam D. Ducharme, Executive Assistant

Katherine W. Winchenbach