

Town of Waldoboro, Maine
Select Board Meeting
Municipal Building - 1600 Atlantic Highway
Tuesday, April 12, 2016 – 5:30 p.m.

“New England has no better Americans than the Waldoboro Folk”, The Boston Herald - 1919.

1. **Call to Order** - This meeting was called to order by Chair Jann Minzy with a quorum present. Also present were Abden Simmons, Clinton Collamore, and Katherine Winchenbach. Absent was Ronald Miller.

Others present were Town Manager Linda-Jean Briggs, Finance Director Eileen Dondlinger, Public Works Director John Daigle, Police Chief William Labombarde, Fire Chief Paul Smeltzer, Assistant Fire Chief Bill Maxwell, Assessors' Agent Darryl L. McKenney, James Blier, Kathleen Thornton, Katlin Puchalski, George Seaver, Glen Melvin, John Corlett, Ted Wooster, Seth Hall, Elizabeth Petruska, Barbara Boardman, Erica Moody, Paul Smirnoff, Susan Morris, Bob Butler, Sally Butler, Susan Price, Sarah Gladu, Charlotte Henderson, John Fancy, Phil Garwood, Melissa Smith, Glen Melvin, and Courier Reporter Beth Birmingham.

2. **New Business:**
 - 2.1. **Medomak River Water Quality Task Force Report** - Phil Garwood from the DEP and Melissa Smith from DMR presented the report and answered questions.
3. **Recess Until 6:00 p.m. (*not necessary*).**

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1. **Reconvene as Select Board (*not necessary*).**

2. **Call to Order Budget Committee** - This meeting was called to order by Chair William Blodgett at 6:37 p.m. with a quorum present. Also present were Rebecca Maxwell, Craig Lewis, Ellen Winchenbach, Ted Mohlie, William Bragg, Valdemar Skov, and Duncan Morrell. There is one vacancy.

3. **Pledge of Allegiance.**

4. **FY14 Budget.**

- 4.1. **Joint meeting with the Board of Selectmen and Budget Committee** - On the motion of Collamore / Simmons, the Board voted 4-0 to establish \$344,670 for **Other Financing Sources.**

On the motion of Maxwell / Skov, the Committee voted 8-0 to recommend \$344,670 for Other Financing Sources.

5. **Adjourn Budget Committee** - On the motion of Morrell / Maxwell, the Committee voted 8-0 to adjourn at 6:45 p.m.

6. Public Hearings – None.

7. Adjustments to the Agenda - On the motion of Collamore / Simmons, the Board voted 4-0 to reverse the order of 11.1. and 11.2.

8. Citizen Comments - John Higgins and Caren Clark were present with comments.

9. Town Manager's Report:

- April is the beginning of my third year with the Town of Waldoboro. I remain committed to the Town and trust that commitment is recognized.
- Budget hearings are now complete. What is left is the vote of the people. I encourage you all to watch the budget hearings so you become well informed. There are various reasons for split votes, some of which you would not have anticipated.
- Networked with other local Town Managers
- Attended Mayors for Meals at Spectrum Generations-where we served the seniors lunch and socialized with them
- Met with a resident interested in heading up a playground committee—extended whatever support the town can provide
- Met with DOT, LRPC and our public works-walked the areas for two proposed sidewalk extensions
- Continued meeting with Lincolnville Communications (Tide Water) over the placement of broadband fiber in the village area as well as an infrastructure grant for an area currently unserved
- Walk through with a prospective buyer of one of the identified 'empty commercial structures'
- Addressed various personnel issues
- Attended Lion's club meeting
- Attended Communication Technology Committee for review of infrastructure grant
- The largest issue that consumed my time over the past few weeks is one we are discussing tonight. How do we handle animal waste on town property? My administration has been openly criticized for not taking action when this issue was raised in Citizens comments on March 8, 2016. I assure the residents of Waldoboro nothing could be further from the truth. In fact, this issue has consumed many hours of the entire administration.
Below is a list of things we have already worked on.
 - Created flyer to bring awareness of effects of dog waste to our water source
 - Dispatched Public Works to gather remains from the Public Landing
 - Addressed concerns about placement of snow pile—removed the snow
 - Estimated costs associated with snow being trucked out of the village area
 - Contacted DEP for placement approval of the snow pile on the landing—no permit is required
 - Increased patrols of Police and ACO to the public areas
 - Written language for change to the dog ordinance

- Researched pricing for additional signage and pet waste stations. What hasn't happened is the public discussion. I hope we have that tonight and it is civil, thoughtful and brings to it the recognition that we need to do what is right for the entire community of Waldoboro. We need to bear in mind, every animal in the town of Waldoboro has an effect on the Medomak Watershed.
- Community Comments and options for the future of AD Gray will be discussed on Tuesday May 17, 2016 from 5:30pm- 7:30pm in the Town Office. More information to follow.
- We are looking for businesses who may want to get some subtle advertising to display their service or products on a table in the lobby of Town Office— applications are available in print or on our website

- 10. Consent Calendar** - On the motion of Collamore / Simmons, the Board voted 4-0 to vote on 10.3.1. separately from the rest of the consent calendar.

On the motion of Collamore / Winchenbach, the Board voted 4-0 to approve the consent calendar.

10.1. Approve Meeting Minutes for March 1, 8, 22, 24, & 29 (2 meetings), 2016.

10.2. Financial Warrants & Reports:

10.2.1. Warrants # 70, 71, 72, 73, 74, 75, 76, & 77.

10.2.2. Waldoboro HRA Operating Warrant - 7.

10.2.3. Waldoboro Water Department Operating Warrant - 02/2016.

10.2.4. Financial Reports - February.

10.3. Correspondence:

10.3.1. Town Clerk's Office re: Nomination of Election Clerks.

10.4. Quitclaim Deed(s) / Mortgage Discharge(s) - None.

10.5. Department Reports:

10.5.1. Assessing & General Assistance - February.

10.5.2. Finance & Customer Support - February.

10.5.3. Town Clerk - February.

10.5.4. Emergency Medical Services - February.

10.5.5. Fire Department – January & February.

10.5.6. Police Department - February.

10.5.7. Shellfish – No report submitted.

10.5.8. Emergency Management - No report submitted.

10.5.9. Recreation - No report submitted.

10.5.10. Public Works - February.

10.5.11. Transfer Station - No report from Lincoln County.

10.5.12. Planning & Development – No report submitted.

11. Old Business:

- 11.1. Tidewater Franchise Agreement** - On the motion of Collamore / Simmons, the Board voted 4-0 to enter into a Franchise Agreement with Lincolnville Communications as presented.

11.2. Dog Ordinance Amendment - On the motion of Collamore / Simmons, the Board voted 4-0 to place the Dog Ordinance Amendment on a warrant for Special Town Meeting on April 28, 2016 at 6:00 p.m. at the Municipal Building.

12. New Business:

12.1. Execute Warrant for June 14, 2016 Town Meeting - On the motion of Collamore / Simmons, the Board voted 4-0 to execute the warrant for the June 14, 2016 as amended in item 4.1.

12.2. Accounts Payable Resolution: Commercial Hauler - On the motion of Winchenbach / Simmons, the Board voted 4-0 to authorize the Town Manager to send a certified letter to the commercial hauler demanding immediate payment.

12.3. Disposition of Tax Acquired Property - On the motion of Winchenbach / Simmons, the Board voted 4-0 to direct the tax collector to issue the delinquent taxpayers final 30-day notices of last opportunity to pay their taxes.

13. Executive Session(s): On the motion of Collamore / Simmons, the Board voted 4-0 to convene in Executive Session at 7:45 p.m. pursuant to 1 M.R.S.A. §405 (6) (F) as Philbrook Fund Trustees to discuss applications 2016-9 and 2016-10.

On the motion of Simmons / Winchenbach, the Board voted 4-0 to resume regular session at 7:50 p.m.

On the motion of Winchenbach / Simmons, the Board voted 4-0 to deny Philbrook Fund Applications 2016-9 and 2016-10.

14. Adjourn - On the motion of Winchenbach / Simmons, the Board voted 4-0 to adjourn at 7:53 p.m.

Board of Selectmen:
Town of Waldoboro, Maine

Joanne Minzy, Chair

Ronald L. Miller, Vice-chair

Clinton E. Collamore

Abden S. Simmons

Respectfully submitted,

Liam D. Ducharme, Executive Assistant

Katherine W. Winchenbach