

**Town of Waldoboro, Maine**  
**Select Board Meeting**  
**Municipal Building - 1600 Atlantic Highway**  
**Tuesday, August 25, 2015 - 5:30 p.m.**

*“New England has no better Americans than the Waldoboro Folk”, The Boston Herald - 1919.*

1. **Call to Order** - This meeting was called to order by Chair Jann Minzy with a quorum present. Also present was Ronald Miller, Abden Simmons, Clinton Collamore, and Katherine Winchenbach.
2. **Executive Session** - On the motion of Miller / Collamore, the Board convened in Executive Session at 5:30 p.m. pursuant to 1 M.R.S.A. §405 (6)(E) for discussion with counsel via conference call.

On the motion of Collamore / Miller, the Board voted 5-0 to resume regular session at 5:44 p.m. and recess until 6:00 p.m.

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1. **Reconvene at 6:00 p.m.** - The Board reconvened at 6:00 p.m.

Others present were EMS Director Richard Lash, Police Chief Bill Labombarde, Public Works Director John Daigle, Fire Chief Paul Smeltzer, Finance Director Eileen Dondlinger, Craig Cooley, Carl Cunningham, John W. Higgins, Terry Gifford, Carole MacDonald, Robert Butler, Geraldine Hungerford, Craig Lewis, Joyce Dupuis, Courier Reporter Beth Birmingham, and Lincoln County News Editor Sherwood Olin.

2. **Pledge of Allegiance.**

3. **Public Hearings:**

- 3.1. **Liquor License Renewal for Bridgehouse Group d/b/a Broad Bay Bistro** - The Police Chief recommends the renewal. There were no comments referencing this renewal. The Chair officially closed the public hearing at 6:03 p.m.

- 3.2. **Act on License Renewal for Bridgehouse Group d/b/a Broad Bay Bistro** - On the motion of Miller / Winchenbach, the Board voted 5-0 to approve the Liquor License Application Renewal for Bridgehouse Group d/b/a Broad Bay Bistro.

4. **Adjustments to the Agenda** - On the motion of Collamore / Miller, the Board voted 5-0 to add items 7.4.1. and 9.6. Item 9.2. was removed.

5. **Citizen Comments** - Terry Gifford, Carl Cunningham, and John Higgins.

6. **Town Manager's Report** - The Town Manager reported that:

- She commends the residents who got out and voted on the 18<sup>th</sup> and appreciates those who took the time to realize we needed to move forward and vote on a budget. This vote was not, nor, should have ever been an instrument to direct some displeasure residents may have with her as the Manager. She encouraged

all of those who have an issue, address them directly with her. If there is something people think should be done differently, she will be happy to discuss it. She also appreciate the show of continued support by many of the residents of Waldoboro. Please join her in moving forward rather than looking back. Waldoboro is not going that way.

- She is delighted to receive a check in the amount of \$3,174 from Maine Municipal Association as a result of its good loss experience and loss prevention programs.
- As we approach the end of August, please be aware that school is starting; children and buses will be all around. Please slow down and drive carefully.
- The Economic Development Committee has asked to be placed on the next regular Board agenda. They have been working diligently on the broadband project and will present a survey we hope to send to the residents of Waldoboro in the coming weeks. We are also exploring opportunities to consolidate the efforts among neighboring communities and the county. All residents are encouraged to watch the presentation and participate in the survey.

**7. Consent Calendar** - On the motion of Miller / Collamore, the Board voted 5-0 to approve the consent calendar as follows:

**7.1. Approve Meeting Minutes for August 4, 2015.**

**7.2. Financial Warrants & Reports:**

7.2.1. Warrants #7, 8, 9, 10, 11, & 12.

7.2.2. Waldoboro HRA Operating Warrant - None.

7.2.3. Waldoboro Water Department Operating Warrant - 7/2015.

7.2.4. Financial Reports - July 2015.

**7.3. Correspondence:**

7.3.1. MRC Quarterly Distribution.

7.3.2. Property & Casualty Pool Dividend.

**7.4. Quitclaim Deed(s) / Mortgage Discharge(s):**

7.4.1. Mortgage Discharge for: Stover, Arthur & Estelle for a self-closing CDBG Grant in the 1990's.

**7.5. Department Reports:**

7.5.1. Assessing & General Assistance - July.

7.5.2. Finance & Customer Support - July.

7.5.3. Town Clerk - July.

7.5.4. Emergency Medical Services - No report submitted.

7.5.5. Fire Department - July.

7.5.6. Police Department - July.

7.5.7. Shellfish - July.

7.5.8. Emergency Management - No report submitted.

7.5.9. Recreation - No report submitted.

7.5.10. Public Works - July.

7.5.11. Transfer Station - No report from Lincoln County Recycling.

7.5.12. Planning & Development - July.

**8. Old Business - None.**

**9. New Business:**

- 9.1. Ambulance Chassis Purchase** - The ambulance manufacturers will no longer be making diesel ambulances as they are switching to unleaded. The Town has a box in storage but will need to purchase a cab & chassis before they stop making them.

On the motion of Collamore / Simmons, the board voted 5-0 to approve the purchase of an ambulance cab & chassis.

- 9.2. Highway Construction Reserve Account** - The Public Works Department has spent over \$10,000 on Finntown Rd. and needs Board approval for access to the next \$10,000.

On the motion of Miller / Simmons, the Board voted 5-0 to permit the Public Works Department to expend up to another \$10,000 from the Highway Reserve Fund.

- 9.3. Lincoln County Budget Advisory Committee** - The last appointee for Waldoboro on the Lincoln County Budget Advisory Committee is no longer on the Board, and should to be replaced with a current Board member.

There were no volunteers for this position.

- 9.4. Paving Bids** - The low bid for the Paving Bid was Performance Paving with a lump sum amount of \$304,288. Due to the low price, the Public Works Director would like to shim another road, which wouldn't have been paved for another 2 years, at an approximate cost of \$36,000.

On the motion of Miller / Collamore, the Board voted 4-1 (Miller abstained) to award the bid to Performance Paving in the amount of \$304,228, and expend another \$40,000 to shim a section of Dutch Neck Rd. ahead of its current schedule.

- 9.5. Transfer Station Discussion re: Commercial hauler applications per Abden Simmons** - Simmons feels that the responsibility of issuing Transfer Station Commercial Hauler Applications should be the responsibility of the Town Office and not the Transfer Station Committee. This became this way when the Transfer Station Ordinance was approved.

The Transfer Station Committee will discuss this at their next regularly scheduled meeting.

**10. Executive Session(s) - None.**

11. **Adjourn** - On the motion of Collamore / Miller, the Board voted 5-0 to adjourn at 6:48 p.m.

Board of Selectmen:  
Town of Waldoboro, Maine

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Joanne Minzy, Chairman

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Ronald L. Miller, Vice-chair

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Clinton E. Collamore

Respectfully submitted,

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Abden S. Simmons

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Liam D. Ducharme, Executive Assistant

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Katherine W. Winchenbach