

**Town of Waldoboro, Maine**  
**Select Board Meeting**  
**Municipal Building - 1600 Atlantic Highway**  
**Tuesday, August 4, 2015 - 6:00 p.m.**

*“New England has no better Americans than the Waldoboro Folk”, The Boston Herald - 1919.*

1. **Call to Order** - This meeting was called to order by Chair Jann Minzy with a quorum present. Also present was Ronald Miller, Abden Simmons, Clinton Collamore, and Katherine Winchenbach.

Also present was Town Manager Linda-Jean Briggs, Finance Director Eileen Dondlinger, EMS Deputy Director Mike Poli, John W. Higgins, Mary Sidelinger, Carole MacDonald, Carl Cunningham, Bill Blodgett, Carol Blodgett, Caren Clark, Jen Merritt, Geraldine Hungerford, Joyce Dupuis, Jeanette Wheeler, Robert L. Butler, Seth Hall, Melvin Williams, Lincoln County News Reporter Dominik Lobkowicz, and Courier Reporter Beth Birmingham.

2. **Pledge of Allegiance.**

3. **Public Hearings:**

- 3.1. **August 18, 2015 Special Referendum Town Meeting Warrant Article** - Chair Minzy officially opened the Public Hearing at 6:01 p.m. There were comments regarding the Warrant Article.

Chair Minzy officially closed the Public Hearing at 6:35 p.m.

4. **Adjustments to the Agenda** - None.

5. **Citizen Comments** - Joyce Dupuis had comments.

6. **Town Manager’s Report** - The Town Manager Reported:

- She went on the river to perform sampling of the water following a greater than one inch storm—Medomak Water Quality project with DMR, DEP, DOT, Shellfish Committee and Land Trust
- That when available, she met with the board subcommittee to interview prospective committee appointees. She is pleased with the enthusiasm and experience this group of folks brings to the table and look forward to implementing their good work.
- She participated in multiple economic development meetings with investors and planners
- She received Phase 1 documentation for Best Felts property

- The survey work for Phase 2 Brownfield grant is complete and an assessment of the level of contamination is being reviewed at the Fieldcrest property
- She is pleased to announce Emily has returned following an illness. She came back hitting the ground running and is working on some real exciting projects
- This is the last opportunity to showcase Waldoboro at the Manager's Conference. All are invited to provide an item from town. These items will be showcased and eventually raffled off as door prizes. The item will be described and our town name will be mentioned each time. We can pick up items or they can be dropped off at the office prior to Thursday 8/6/15 at noon.
- She met with the interim Town Manager from Warren—discussed opportunities for consolidation and collaboration
- She has planned and executed a successful training session for elected officials from at least nine communities—these networking opportunities are times when we can paint Waldoboro in the positive light it deserves
- She welcomed Family Dollar to Waldoboro and was also their first customer.
- She welcomed the folks as they transitioned from CarQuest to Advanced Auto Parts
- Things to consider:
  - Please encourage folks to get out and vote on August 18, 2015 for the Budget of Town Manager—this budget is required by law and is critical to running the town beyond September 30, 2015
  - She has yet to receive all of the requested Biographies and pictures. If you plan to do so, please turn them in as soon as possible so we can meet the request to post them on the website
  - Reminder that she will be out of the office next week to attend the New England MCTMA Institute

**7. Consent Calendar** - On the motion of Miller / Winchenbach, the Board voted 5-0 to approve the consent calendar as follows:

**7.1. Meeting Minutes for July 7 and July 14, 2015.**

**7.2. Financial Warrants & Reports:**

7.2.1. Warrants #107, 108, 2, 3, 4, 5, & 6.

7.2.2. Waldoboro HRA Operating Warrant - 2/2016.

7.2.3. Waldoboro Water Department Operating Warrant - 6/2015.

7.2.4. Financial Reports -None.

7.2.5. MSAD #40 Budget Validation Referendum Warrant.

**7.3. Correspondence:**

7.3.1. Maine DOT re: Rumble Strip Installation.

**7.4. Quitclaim Deed(s) / Mortgage Discharge(s) - None.**

**7.5. Department Reports:**

- 7.5.1. Assessing & General Assistance - June.
- 7.5.2. Finance & Customer Support - June.
- 7.5.3. Town Clerk - June.
- 7.5.4. Emergency Medical Services - June.
- 7.5.5. Fire Department - June.
- 7.5.6. Police Department - June.
- 7.5.7. Shellfish - June.
- 7.5.8. Emergency Management - June.
- 7.5.9. Recreation - June.
- 7.5.10. Public Works - June.
- 7.5.11. Transfer Station - No report from Lincoln County Recycling.
- 7.5.12. Planning & Development – No report.

**8. Old Business:**

**8.1. Committee Membership:**

- 8.1.1. Transfer Station Committee - 1 Commercial Waste Hauler and 1 Resident / Hauler Alternate. Both are 1 year terms expiring June 2016.
  - Applications received were Wayne Luce, Abden Simmons, Seth Hall, & Terry Gifford.

On the motion of Miller / Collamore, the Board voted 5-0 to appoint Wayne Luce as Commercial Hauler Representative, Ted Wooster as Resident / Hauler Alternate, and Abden Simmons as Select Board Alternate.

**9. New Business:**

**9.1. Application for Special Permit for Catering Privileges Off-Premises from Maurer and Partners d/b/a Stone Cove Catering** - On the motion of Collamore / Simmons, the Board voted 5-0 to approve the Special Permit for Catering Privileges Off-Premises from Maurer and Partners d/b/a Stone Cove Catering.

**9.2. Sign by the Road for Municipal Building per Jann Minzy** - Minzy explained the benefits to having a sign on the front lawn that can be changed to remind residents of important events. It was the consensus of the Board to look into costs to both purchase and rent a sign for the front lawn (not lighted).

**10. Executive Session(s)** - On the motion of Miller / Collamore, the Board voted 5-0 to convene in Executive Session at 7:03 p.m. pursuant to 1 M.R.S.A. §405 (6) (F) as Philbrook Fund Trustees to discuss application 16-1.

On the motion of Miller / Winchenbach, the Board voted 5-0 to resume regular session at 7:18 p.m.

On the motion of Miller / Collamore, the Board voted 5-0 to approve the expenditure of \$1,394.67 with a 6 month promissory note for Philbrook application 16-1.

**11. Adjourn-** On the motion of Simmons / Miller, the Board voted 5-0 to adjourn at 7:19 p.m.

Board of Selectmen:  
Town of Waldoboro, Maine

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Joanne Minzy, Chairman

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Ronald L. Miller, Vice-chair

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Clinton E. Collamore

Respectfully submitted,

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Abden S. Simmons

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Liam D. Ducharme, Executive Assistant

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Katherine W. Winchenbach