

Town of Waldoboro, Maine
Select Board Meeting
Municipal Building - 1600 Atlantic Highway
Tuesday, May 26, 2015 - 4:00 p.m.

1. **4:00 p.m. Call to Order** - This meeting was called to order by Chair Clinton Collamore with a quorum present. Also present was Joanne Minzy, Carl Cunningham, Theodore Wooster, and Ronald Miller.

Also present was Public Works Director John Daigle, Fire Chief Paul Smeltzer, Assistant Fire Chief Bill Maxwell, John W. Higgins, Katherine Winchenbach, Jean Lawrence, Seth Hall, Jeanette Wheeler, Geraldine S. Hungerford, Robert L. Butler, and Lincoln County News Reporter Dominik Lobkowicz.

2. **Goal setting workshop with the Town Manager** - The Board discussed some goals for the Town Manager which will be combined and discussed at a future workshop. The Board also discussed the timeline for review of these goals.
 3. **Recess until 5:00 p.m.** - On the motion of Wooster / Cunningham, the Board recessed at 4:40 p.m.
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1. **5:00 p.m. Reconvene** - The Board reconvened at 5:00 p.m.
 2. **Joint workshop with the Transfer Station Committee - request by Carl Cunningham** - The Board discussed some issues regarding the Transfer Station Committee.
 3. **Recess until 6:00 p.m.** - On the motion of Cunningham / Miller, the Board voted 5-0 to recess at 5:32 p.m.
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1. **Reconvene** - The Board reconvened at 6:00 p.m.
2. **Pledge of Allegiance.**
3. **Public Hearings - None.**
4. **Adjustments to the Agenda** - On the motion of Miller / Cunningham, the Board voted 5-0 to add items 9.1. and 9.2.
5. **Citizen Comments** - Clint Collamore and Seth Hall had comments.
6. **Town Manager's Report** - The Town Manager reported:
 - Kyle and she met with YMCA CEO and Board Chair to discuss their decision to exercise their right to the agreement on the former AD Gray building. While this was very shocking news, we will look to the future of the building following the

120 day window. There are some positives that come out of their decision. Structurally, good work was performed on the roof, new drainage and asbestos removal to name a few.

- Dispelling rumors at AD Gray---all money is and has been accounted for. There wasn't one bill paid without our knowledge and approval through the standard billing process.
- She attended Medomak Water Quality taskforce where they reviewed aspects of the project and discussed sampling from boats.
- Election Day is fast approaching. We have made some internal personnel adjustments but are working to ensure they are seamless to those we serve.
- Students from the middle school will once again perform community service by picking up trash and debris. Their efforts will focus on areas that have Waldoboro Day activities.
- She attended the Economic Development committee for a broadband presentation.
- There are continued efforts with the brown field grants
- The Town is currently communicating with business owners to bring small manufacturing and well paid jobs back to Waldoboro—more details as they are available
- Tax Day went very well. Actually, the entire week was busy. We would like to thank those that have paid promptly as it helps with management of cash flow.
- There is a Midcoast Managers meet every third Friday.
- An inspector from Maine Department of Labor was present last Thursday. She is performing an inspection at all locations. She worked at Public Works on Thursday and will return to the transfer station tomorrow.

7. Consent Calendar - On the motion of Miller / Wooster, the Board voted 4-1 (Cunningham opposed) to approve the consent calendar as follows:

7.1. Approve Meeting Minutes for May 12, 2015.

7.2. Financial Warrants & Reports:

7.2.1. Warrants # 90, 91, 92, 93, & 94.

7.2.2. Waldoboro HRA Operating Warrant - 14/2015.

7.2.3. Waldoboro Water Department Operating Warrant - 4/2015.

7.2.4. Financial Reports - April.

7.3. Correspondence - None.

7.4. Quitclaim Deed(s) / Mortgage Discharge(s) - None.

7.5. Department Reports:

- 7.5.1. Assessing & General Assistance - April.
- 7.5.2. Finance & Customer Support - April.
- 7.5.3. Town Clerk - April.
- 7.5.4. Emergency Medical Services - April.
- 7.5.5. Fire Department - April.
- 7.5.6. Police Department - April.
- 7.5.7. Shellfish - April.
- 7.5.8. Emergency Management - April.
- 7.5.9. Recreation - April.
- 7.5.10. Public Works - April.
- 7.5.11. Transfer Station - No report from Lincoln County Recycling.
- 7.5.12. Planning & Development – April.

8. Old Business:

- 8.1. Investment Policy** - On the motion of Wooster / Minzy, the Board voted 5-0 to approve the Investment Policy as written.

- 8.2. Boards & Commissions Policy** - On the motion of Wooster / Minzy, the Board voted 5-0 to approve the Boards & Commissions Policy as written.

9. New Business:

- 9.1. Central Maine Power Pole Location Permit** - CMP has requested a pole to be located on Manktown Rd., 1025 feet from Atlantic Highway.

On the motion of Cunningham / Miller, the Board voted 5-0 to approve the Central Maine Power Pole Location Permit.

- 9.2. Sidewalks - request by Ron Miller** - Ron Miller felt, to entice Hannaford's moving forward with a new store, the Town might consider a stretch of sidewalk from the old locker plant to the Hannaford location. The Public Works Director estimates the cost of this project to be approximately \$8,400.

- 9.3. Letter from Jean Lawrence - request by Clint Collamore** - The Waldoborough Historical Society is requesting the trophies that are currently in the broken display case at the A. D. Gray Building, as well as the brass plaque on the wall beside the case.

On the motion of Miller / Cunningham, the Board voted 5-0 to authorize the Town Manager to engage the YMCA in an effort to recover the mentioned artifacts.

10. Executive Session(s) - None

- 11. Adjourn** - - On the motion of Wooster / Cunningham, the Board voted 5-0 to adjourn at 6:44 p.m.

Board of Selectmen:
Town of Waldoboro, Maine

Clinton E. Collamore, Chairman

Joanne Minzy, Vice-chair

Ronald L. Miller

Respectfully submitted,

Theodore M. Wooster

Liam D. Ducharme, Executive Assistant

Carl W. Cunningham