

**Town of Waldoboro, Maine
Select Board Meeting Minutes
Municipal Building - 1600 Atlantic Highway
Tuesday, September 9, 2014**

1. **Call to Order** – The meeting was called to order by Chairman Clinton Collamore at 6:00 p.m. with a quorum present. Other members present were Ted Wooster, Carl Cunningham and Ronald Miller. Joanne Minzy was absent.

Staff present were Town Manager Linda-Jean Briggs, Town Clerk Linda Perry, Finance Director Eileen Dondlinger, Assessors Agent Darryl McKenney, Public Works Director John Daigle, and Public Works Crewman Gifford Campbell. Others present were State Representative Jeff Evangelos, Solomon Orff, Robert Butler, John Lawrence, Marcia Smolin, State Senator Christopher Johnson, and Steve White.

2. **Pledge of Allegiance.**

3. **Public Hearings.**

- 3.1. **Liquor License Renewal for AllPlay, LLC d/b/a AllPlay Family Entertainment Center.** Chairman Clinton Collamore called the hearing to order at 6:02 p.m. There were no comments for or against regarding the liquor license renewal. Collamore closed the public hearing at 6:05 p.m.

On the motion of Wooster/Cunningham, the Board voted 4-0-1 to approve the liquor license application for AllPlay, LLC d/b/a AllPlay Family Entertainment Center.

4. **Adjustments to the Agenda** – 9.2 was added by Chairman Clinton Collamore. 9.3 was added at the request of Ronald Miller.

5. **Citizen Comments** – None.

6. **Town Manager's Report** – The Town Manager reported the following:

- She thanked the Board for approving her vacation request. She did not reach her ultimate goal for the week, but, returned to town well rested.
- She will be attending Maine Municipal Association Convention in October. Each member community has the opportunity to select one voting member. At present the only action item is to approve the 2013 MMA Annual Business Meeting minutes. She asked the Board if they would like her to attend on Waldoboro's behalf.
- The Pemaquid chapter of the *National Society Daughters of the American Revolution* requested the Boards support in celebrating the two hundred twenty-seventh anniversary of the drafting of the Constitution of the United States of America. With permission of the Board she will sign on behalf of the Town of Waldoboro.

- Out to bid on transfer station scales—opening bids on 9/19/14— she will make recommendations to the Board at the 9/23/2014 meeting.
- Out to bid on paving and Town Office repairs—opening bids 9/19/14—she will make recommendations to the Board at the 9/23/2014 meeting.
- She will be meeting 9/10/14 with Lincoln County Economic Development rep. to begin discussions for various funding sources for capital projects in town.
- She was expecting the new cruiser to be delivered as early as tomorrow. She reported that it arrived today.
- She is working with the Lincoln County Planner to better address the planner opening.
- She dealt with a number of personnel issues.

Things for you to consider:

- She receives complaints on a near daily basis of trash and debris located on property throughout town—consider providing some ordinance which would allow us to address and enforce health and safety concerns.
- Review all ordinances to address the direction the Town wants to go based on findings and values defined in the comprehensive plan.
- A reminder to all businesses and residents the Waldoboro Fireworks Ordinance is in effect and will be enforced. If someone is shooting off fireworks in a restricted area, you are asked to contact the Waldoboro Police Department. You can access for fireworks ordinance through the following URL:
<http://waldoboromaine.org/index.php/departments/fire/348-new-fireworks-ordinance>

On a motion of Wooster/Miller, the Board voted 4-0-1 to have Town Manager Linda-Jean Briggs, represent the Town at the MMA Convention in October.

- 7. Consent Calendar** – Cunningham had a question regarding the consent calendar. On the motion of Miller/Wooster, the Board voted 4-0-1 to approve the consent calendar as follows:
 - 7.1. Approve Meeting Minutes for August 26, 2014.**
 - 7.2. Financial Warrants & Reports:**
 - 7.2.1. Warrants #16, 17, 18, & 19.
 - 7.2.2. Waldoboro HRA Operating Warrant - None.
 - 7.2.3. Waldoboro Water Department Operating Warrant - None.
 - 7.2.4. Financial Reports - None.
 - 7.3. Correspondence - None**
 - 7.4. Quitclaim Deed(s) / Mortgage Discharge(s) - None**
 - 7.5. Department Reports - None.**
- 8. Old Business** – None.
- 9. New Business:**

- 9.1. Update on Broadband / GWI Project - John Lawrence** – John Lawrence gave an update on the Broadband Committee activity concerning the Connect-ME grant that was given to the Town in 2010 for broadband internet. He explained that the provider, Mid Coast Internet, which has since been bought out by GWI Broadband, has not fulfilled their part of an agreement that had been made between GWI and the Town. He stated that the project should have been completed in 2013. There have been a number of broadband outages for extended periods of time and streaming issues with no answers from GWI as to why this is happening. He reported that he has not received an explanation at this time. At this time he is asking for the Selectmen’s help in addressing this. The recommendation was to have a GWI representative attend a Selectmen’s meeting to help resolve this. Senator Chris Johnson, Linda-Jean Briggs, Bob Butler, Clint Collamore, Ronald Miller, Ted Wooster, John Daigle and Steve White were also available for comment.

On the motion of Wooster/Miller the board agreed to meet with GWI to address the broadband issues.

- 9.2. Letter from Broad Bay Congregational Church and Mid-Coast School of Technology** – The Broad Bay Congregational United Church of Christ will be celebrating 160 years of Service to the community and will be having an open house on October 4, 2014, from 12 to 4 p.m. and everyone is welcome.

Chairman, Clinton Collamore mentioned there is also an invitation to the Board to a series of community forums being held to explore future opportunities at the Mid-Coast School of Technology and the information will be forwarded to Selectmen.

- 9.3. Discussion on Committee Agendas’ and Minutes** - Ronald Miller recommended that the Selectmen need to be more active and involved in all the Town’s Boards and Committees as this is part of the their responsibility. The Selectmen were given copies of the Board and Committee Policies by Linda-Jean Briggs. She mentioned that some changes have occurred over the years and the Board should address them. Clinton recommended scheduling a workshop. The Board agreed a workshop will be scheduled prior to the next regular meeting on September 23rd.

- 10. Executive Session(s)** – On the motion of Cunningham/Miller, the Board voted 4-0-1 to go into executive session at 6:52 p.m. pursuant to 1 M.R.S.A. §405 (6)(F) as Philbrook Fund Trustees to discuss application #2015-1.

On a motion of Miller/Cunningham, the Board voted 4-0-1 to resume regular session at 6:54 p.m.

On a motion of Wooster/Cunningham, the Board voted 4-0-1 to expend \$1,100.00 for application #2015-1 from the Philbrook Fund.

- 11. Adjourn** – On a motion of Cunningham/Wooster, the Board voted 4-0-1 to adjourn at 6:55 p m.

Board of Selectmen:
Town of Waldoboro, Maine

Clinton E. Collamore, Chairman

Joanne Minzy, Vice-chair

Ronald L. Miller

Respectfully submitted,

Theodore M. Wooster

Linda E. Perry, Town Clerk

Carl W. Cunningham