

Town of Waldoboro, Maine
Board of Selectmen / Budget Committee Meeting Minutes
Municipal Building - 1600 Atlantic Highway
Tuesday, June 12, 2012 – 6:00 p.m.

1. **Call to Order** - This meeting was called to order by Chairman Steve Cartwright at 6:00 p.m. with a quorum present. Other members present were Rebecca Maxwell, Ted Wooster, and Craig Cooley.

Others Present: Town Manager John Spear, Police Chief Bill Labombarde, Assessors' Agent Darryl L. McKenney, Fire Chief Paul Smeltzer, Assistant Fire Chief Bill Maxwell, EMA / REC Director Kyle Santheson, EMS Director Richard Lash, Deputy Fire Chief Dale F. Smith, Deputy EMS Director Mike Poli, Public Works Director John Daigle, John W. Higgins, Steve Nutter, Ronald L. Miller, Craig Lewis, Patricia L. Chapman, Seth Hall, Robert Butler, William Blodgett, Craig Wilson, and Carol Blodgett.

2. **Public Hearings** - None.

3. **Adjustments to the Agenda** - Item 7.4. was added and item 8.4. was removed.

4. **Citizen Comments** - None.

5. **Town Manager's Report** - The Town Manager reported that:

- He, along with Recreational Director Kyle Santheson and Planning and Development Director Bill Najpauer attended a meeting organized by Craig Wilson and the YMCA at the Miller School on June 7th. The questions regarding the proposed YMCA from the 25 or so people in attendance were many and well thought out and Craig did a job great explaining the YMCA, its mission and the vision for Waldoboro. The YMCA may have a booth at Waldoboro Day to provide information and answer questions.
- The Public Works Department has been struggling with inclement weather and with a couple workers out for extended periods due to medical reasons so they are falling behind schedule.
- At the Public Hearing on May 22 there was a comment made from someone in the audience indicating that Head Start was possibly considering moving out of the Friendship Street School. Subsequent to the hearing, Planning and Development Director Bill Najpauer met with Jessica Tyson, Mid Coast Maine Community Action Executive Director and Sue Kingsland who runs Headstart, to ascertain if indeed relocation was being considered. The information that Bill received was that they had no such intentions and were committed to Waldoboro and the Friendship Street School.
- Oral arguments in the appeal of the so-called voting method lawsuit, Dennis Blanchet et al. vs the Town of Waldoboro et al., are scheduled before the Maine

Supreme Court, sitting as the Law Court, on Wednesday, June 13th at 10:50 a.m. at the Penobscot Judicial Center, 78 Exchange Street, Bangor ME. The arguments will be streamed live on the court's website at: http://www.courts.state.me.us/maine_courts/findacourt/penobscot_superior.shtml

- The Police and Public Works Union has indicated that they will announce after June 14th who will be their two representatives to the Labor/Management Committee that the contract specifies be established to discuss a wage scale.

6. Consent Calendar - On the motion of Maxwell / Wooster, the Board voted 4-0 to approve the consent calendar as follows:

6.1. Approve Meeting Minutes for May 8, 2012 and May 22, 2012.

6.2. Financial Warrants & Reports:

- 6.2.1. Treasurer's Warrants #45, 46, 47, 48, and 49.
- 6.2.2. Payroll Warrants #45, 46, 47, 48, and 49.
- 6.2.3. Waldoboro HRA Operating Warrant - 06/2012 and 07/2012.
- 6.2.4. Waldoboro Water Department Operating Warrant - 04/12 and 05/12.
- 6.2.5. Financial Reports - May 2012.

6.3. Correspondence:

- 6.3.1. Letter from REC Director to Bill Trahan.
- 6.3.2. Maine Supreme Judicial Court Schedule re: Voting Method Lawsuit.
- 6.3.3. Waldoboro Public Library Board of Directors Meeting Minutes-April 2012.
- 6.3.4. Reapportionment Plan of the Board of Directors of RSU #40.

6.4. Quitclaim Deed(s) for Payment of Taxes:

- 6.4.1. Property and structures owned by Tony & Trish Carter located at 603 Gross Neck Rd. - Tax Map R1 Lot 42B.
- 6.4.2. Structure owned by Kylea & Tracey Odone located at 400 Friendship Rd. Lot 26 - Tax Map U2 Lot 20A-26.

7. Old Business:

7.1. YMCA / A.D. Gray Building - The Board received the draft Lease / Ownership Agreement between the Town and YMCA. Legal counsel for both parties is reviewing the document. It has also been recently learned that Key Bank serves as trustee for an I. Stanley Bailey Trust in the amount of \$780,000 can be utilized for this project.

The Town Manager announced the Town has received 2 bids for asbestos removal at the building in the amounts of \$21,900 and \$26,200.

The Board instructed the Town Manager to continue negotiations with the YMCA regarding redevelopment of the A.D. Gray property including an immediate transfer of ownership, upon voter approval, with an ownership reversion clause if the YMCA ceases to operate at that site.

7.2. Tax Acquired Property - Taxes on property at 603 Gross Neck Rd. have been paid in full by the previous owner and a quit claim deed has been issued. Taxes on

property at 103 Union Rd. have not been paid, but the previous owner wishes to have an extension on payment. Nine other items were put out for bid and one of these have had the taxes paid by the previous owner and a quit claim deed has been issued.

A resident has also questioned why the uninhabitable building at 253 Castner was not removed.

On the motion of Wooster / Maxwell, the Board voted 4-0 to allow Ted Cotton to make payments of at least \$300 per month with the balance to be paid on or before February 3, 2013 for the property located at 103 Union Rd.

On the motion of Maxwell / Wooster, the Board voted 4-0 to raze the building at 253 Castner Rd.

7.3. Draft Revised Personnel Policy - The Town Manager revised the Draft Personnel Policy due to some suggestions from the department heads.

A motion by Cooley to table action on this item until a full Board was present failed since it was not seconded.

On the motion of Wooster / Maxwell, the Board voted 3-1 (Cooley opposed) to approve the Draft Revised Personnel Policy as presented.

7.4. Request by Don Barter to Amend the Liquor License Application - This proposed amendment would change the applicant’s name to the Fitness Center, Inc. and change the type to a restaurant license from a pool hall license. The State Liquor License Division will allow the amendment contingent on approval by the Board.

On the motion of Cooley / Wooster, the Board voted 4-0 to approve the request by Don Barter to amend his liquor license application.

8. New Business:

8.1. EMS Billing Service Proposals - The EMS billing service proposals are as follows:

	Comstar	T.G. Higgins
Setup Fee	\$0.00	\$1,200.00
Percent of Collected Accounts	4%	6-1/2%
Other Costs @	\$400.00	\$0.00
Length of Contract	3 years	2 years

On the motion of Maxwell / Wooster, the Board voted 4-0 to authorize the Town Manager to enter into a 3 year agreement with Comstar Ambulance Billing in accordance with the Comstar proposal of May 11, 2012.

8.2. Public Works Truck Bids - The Public Works truck bids are as follows:

Dealer	Portland North	O’connor	CB International	O’Connor
Model	International 7400	Western Star 4700	International 7400	Western Star 4700

Base Bid	80,015	84,624	77,402	92,015
Net of Trade	74,015	75,824	70,402	83,215

On the motion of Wooster / Maxwell, the Board voted 4-0 to award the Public Works truck bid to CB International in the amount of \$70,402 and expend said funds from the Public Works Equipment Reserve Fund.

- 8.3. Friendship Road Sidewalks** - The Maine DOT is planning on paving Friendship Rd. this summer and has committed to pave up to the curbing on the West side if the Town resets the granite curbing. The quotes to reset and pave the sidewalks are as follows:

Marriner's Paving	\$65,576
Hagar Enterprises	\$171,000

On the motion of Maxwell / Cooley, the Board voted 3-1 (Wooster abstained) to accept the Marriner's paving bid in the amount of \$65,576 and expend \$34,398 from the Sidewalk Reserve Fund and up to \$37,956 from the Highway Construction Reserve Fund.

- 8.4. Police Department Internship** - Tabled.

- 8.5. Fire Department Extrication Equipment** - Fire Chief Paul Smeltzer is requesting authorization to expend up to \$3,500 from Fire Department FEMA reserve fund to purchase a pedal cutter, which is part of the department's extrication equipment. Smeltzer advises that funds for this purpose were in the department's FY11 budget, but the purchase was not made due to financial concerns that year.

On the motion of Cooley / Maxwell, the Board voted 4-0 to approve the expenditure of up to \$3,500 from the Fire Department FEMA Reserve Fund to purchase a pedal cutter.

- 8.6. Electronic Score Boards** - Recreational Director Kyle Santheson is requesting authorization to expend up to \$8,500 for the purchase and installation of 2 electronic scoreboards for the Recreation Complex. \$3,000 of this amount was previously donated by the Lions Club for this purpose.

On the motion of Cooley / Wooster, the Board voted 4-0 to approve an expenditure of up to \$8,500 from the Recreational Park Reserve Fund for the purchase of 2 electronic score board for the Recreation Complex.

- 8.7. Small Harbor Improvement Grant (SHIP)** - Maine DOT is accepting applications from communities for creating or upgrading access to tide water on publically accessible property. There is a local cash match requirement of 20%.

On the motion of Cooley / Maxwell, the Board voted 4-0 to authorize the Town Manager to submit a SHIP grant application in an amount of \$25,000, with a local cash match of \$5,000.

- 9. **Executive Session(s):** On the motion of Cooley / Maxwell, the Board voted 4-0 to convene in Executive Session at 7:02 p.m. pursuant to 1 M.R.S.A. §405 (6)(F) as Philbrook Fund Trustees to discuss applications 12.12, 12.13, and 12.14.

On the motion of Maxwell / Cooley, the Board voted 4-0 to resume regular session at 7:10 p.m.

On the motion of Cooley / Maxwell, the Board voted 4-0 to rescind Philbrook Fund Application 12.12.

On the motion of Cooley / Maxwell, the Board voted 4-0 to deny Philbrook Fund Applications 12.13. and 12.14.

- 10. **Adjourn** - On the motion of Maxwell / Cooley, the Board voted 4-0 to adjourn at 7:11 p.m.

Board of Selectmen: _____
Town of Waldoboro, Maine Steve Cartwright, Chairman

Rebecca B. Maxwell

Respectfully submitted, _____
Theodore M. Wooster

Liam D. Ducharme

Craig E. Cooley