

**Town of Waldoboro, Maine  
Board of Selectmen Meeting  
Municipal Building - 1600 Atlantic Highway  
Tuesday, February 14, 2012 – 6:00 p.m.**

1. **Call to Order-** This meeting was called to order by Chairman Steve Cartwright at 6:03 p.m. with a quorum present. Other members present were Rebecca Maxwell, Ted Wooster, and Craig Cooley.

**Others Present** - Town Manager John Spear, Fire Chief Paul Smeltzer, Police Chief Bill Labombarde, Planning & Development Director William Najpauer, Assistant Fire Chief Bill Maxwell, Transfer Station Operator Alfred McKay, Assessors, Agent Darryl L. McKenney, Transfer Station Attendant Bruce Rolfe III, Public Works Director John Daigle, EMS Director Richard Lash, Equipment Operator Gifford T. Campbell, Public Works Driver Shawn S. Smith, Public Works Driver Mark Gifford, Public Works Driver Robert Reed, Finance Director Eileen Dondlinger, I.T. Coordinator Liam D. Ducharme, Ronald L. Miller, John W. Higgins, Craig Lewis, Duncan Morrell, Becky Morrell, Steve Nutter, Art Emanuelson, Bob Butler, Jeffrey McNelly, John Fancy, Jen Merritt, Judy Maguire, James Donovan, Scott Choddam, and Pat Chapman.

2. **Public Hearings - None.**
3. **Adjustments to the Agenda** - Item 9.1. will be taken before 8.8. and the addition of a quitclaim deed under item 6.4.
4. **Citizen Comments** - John Higgins and Craig Lewis had a comment in reference to the Labor Contract with Council 93 AFSME Local 201, Unit 15 for Police and Public Works. Ron Miller had a comment regarding a voting method warrant article.
5. **Town Manager's Report** - The Town Manager reported:
  - Applications for the MSAD#40 vacancy are due at the Town Office by February 22, 2012,
  - He is scheduled to present the budget to the Board and Budget Committee on March 13, 2012,
  - He is working on the A.D. Gray demolition bids and recommends the asbestos removal be included in a separate bid,
  - The Public Works Loader bid has been issued, is due on February 23, 2012, and is anticipated to be on the next regular agenda, and
  - The Draft Transfer Station Ordinance was inadvertently omitted from the Selectmen's packets, though it was on the website.
6. **Consent Calendar** - On the motion of Maxwell / Wooster, the Board voted 4-0 to accept the consent calendar as follows:
  - 6.1. **Approve Meeting Minutes for January 24, 2012.**
  - 6.2. **Financial Warrants & Reports:**

- 6.2.1. Treasurer's Warrants #30, 31, and 32.
- 6.2.2. Payroll Warrants #30, 31, and 32.
- 6.2.3. Waldoboro HRA Operating Warrant - None.
- 6.2.4. Waldoboro Water Department Operating Warrant - None.
- 6.2.5. Financial Reports - January 2012.

**6.3. Correspondence:**

- 6.3.1. Lincoln County Commissioners re: Tax Abatement Hearing Decision

**6.4. Quitclaim Deed(s) for Payment of Taxes.**

- 6.4.1. 16 Brookside MHPK - Diane Randall - Acct# 3214
- 6.4.2. 1701 Winslows Mills Rd. - Leroy Parker Estate - Acct# 1684

**7. Old Business - None.**

**8. New Business:**

**8.1. Long Term Health Care - James Donovan, Lincoln County Healthcare** - Donovan indicated that due to current economic conditions and the findings of a market analysis, they are not planning on developing the Fieldcrest building in the foreseeable future.

**8.2. Town Office Computer Replacement** - On the motion of Cooley / Maxwell, the Board voted 4-0 to authorize the expenditure of not more than \$2,550 from the Administrative Equipment Reserve Account for the replacement of 3 computers at the town office.

**8.3. Information Technology Policy** - On the motion of Cooley / Wooster, the Board voted 4-0 to approve the Information Technology Policy as presented.

**8.4. Transfer Station Committee Report** - Transfer Station Committee Chairman Bob Butler stated the Committee has drafted a Transfer Station Ordinance for consideration of the Board. The major reason for the Ordinance is to establish, by Ordinance, a permanent Transfer Station Advisory Committee. There are also many other updates to the current Ordinance which was adopted in 1989. The Committee is still planning to study pay-per-bag but no recommendation will be ready for the June 2012 Town Meeting.

**8.5. Heating Oil and Diesel Fuel** - Due the volatility of fuel prices, venders of heating oil, diesel fuels and gasoline typically will only hold bid prices for two hours for acceptance or rejection.

On the motion of Motion of Maxwell / Wooster, the Board voted 4-0 to authorize the Town Manager to issue and accept or reject fuel bids for FY 2013.

**8.6. Tax Acquired Property** - As of February 6, 2012, all properties with unpaid taxes for Fiscal Year 2010 have been foreclosed upon by the Town as per State Law. The Board will now issue another letter to the former property owners, giving them another opportunity to pay the delinquent taxes.

- 8.7. Consumer Fireworks Ordinance** - The Police Chief and Fire Chief drafted recommendations for the development of a Consumer Fireworks Ordinance.

On the motion of Cooley / Maxwell, the Board voted 4-0 to authorize the drafting of a Consumer Fireworks Ordinance based on the recommendations of the Fire Chief and Police Chief.

- 8.8. Labor Contract with Council 93 AFSME Local 201, Unit 15 for Police and Public Works** - On the motion of Cooley / Maxwell, the Board voted 4-0 to approve the collective bargaining agreement presented to the meeting between the Town of Waldoboro and Council 93 AFSME Local 201, Unit 15, covering police officers and public works employees, including transfer station employees, for the period July 1, 2011 to June 30, 2013.

**9. Executive Session(s):**

- 9.1.** On the motion of Maxwell / Wooster, the Board voted 4-0 to convene in Executive Session at 7:08 p.m. pursuant to 1 M.R.S.A §405(6)(D) for discussion of labor contracts between AFSCME Local 201, Unit 15, Waldoboro Police/Public Works and the Town of Waldoboro.

On the motion of Maxwell / Wooster, the Board voted 4-0 to resume regular session at 7:25 p.m.

- 9.2.** On the motion of Maxwell / Cooley, the Board voted 4-0 to convene in Executive Session at 7:26 p.m. pursuant to 1 M.R.S.A. §405 (6)(F) as Philbrook Fund Trustees to discuss applications #12-07, 12-08, and 12-09.

On the motion of Maxwell / Cooley, the Board voted 4-0 to resume regular session at 7:40 p.m.

On the motion of Cooley / Maxwell, the Board voted 3-1 (Cartwright opposed) to deny Philbrook Fund Applications #12-07, 12-08, and 12-09.

- 10. Adjourn** – On the motion of Cooley / Wooster, the Board voted 4-0 to adjourn at 7:40 p.m.

Board of Selectmen:  
Town of Waldoboro, Maine

\_\_\_\_\_  
Steve Cartwright, Vice-chair

\_\_\_\_\_  
Rebecca B. Maxwell

Respectfully submitted,

\_\_\_\_\_  
Theodore M. Wooster

\_\_\_\_\_  
Liam D. Ducharme

\_\_\_\_\_  
Craig E. Cooley