

**Town of Waldoboro, Maine**  
**Board of Selectmen Meeting Minutes**  
**Municipal Building - 1600 Atlantic Highway**  
**Monday, July 25, 2011 – 6:00 p.m.**

1. **Call to Order** - This meeting was called to order by Chairman Clinton Collamore at 6:00 p.m. with a quorum present. Other members present were Rebecca Maxwell, Ted Wooster, and Craig Cooley.

**Others Present** - Interim Town Manager Eileen F. Dondlinger, Katherine Winchenbach, John W. Higgins, Ronald L. Miller, Pat Chapman, Gerry Winchenbach, Eva McLain, H. Louisa Winchenbach, Thomas Winchenbach, Robert Butler, Marcia Smolin, John S. Lawrence, Robert Kanewske, Deputy EMS Director Michael B. Poli, Public Works Director John Daigle, Public Works Driver Shawn Smith, Jeanette Wheeler, Planning Board Chairman Charles Campbell, Fire Chief Paul Smeltzer, Craig Lewis, and EMA / Recreation Director Kyle Santheson.

2. **Citizen Comments (For items not on the agenda)** - John Higgins was present with comments regarding an ad-hoc committee to look into employee health insurance and John Lawrence with comments about the ConnectME grant regarding the anti-competition clause.

3. **Consent Calendar** - On the motion of Cooley / Wooster, the Board voted 4-0 to approve the consent calendar as follows:

- 3.1. **Approve Meeting Minutes for 7/12/11**

- 3.2. **Financial Warrants & Reports:**

- 3.2.1. Treasurer's Warrants # 1, 2, 3
- 3.2.2. Payroll Warrants # 2, 3
- 3.2.3. Waldoboro HRA Operating Warrant # 17/2011
- 3.2.4. Waldoboro Water Department 06/11
- 3.2.5. Financial Reports - None.

4. **Old Business:**

- 4.1. **Act on Fiscal Year 2012 Tax Rate** - On the motion of Maxwell / Cooley, the Board voted 4-0 to set the Fiscal Year 2012 Tax Rate to \$13.10 per \$1,000 valuation.

5. **New Business:**

- 5.1. **Act on Final Draft for Methadone Clinic and Medical Marijuana Dispensary Ordinance Amendments** - On the motion of Wooster / Maxwell, the Board voted 4-0 to table this item until the Planning & Development Director could attend.

- 5.2. **Discuss members for a Union Negotiations Group for Public Works and Police Departments** - According to the Maine Municipal Association, a group including some or all of the Board of Selectmen, the department head, the Town Manager, and legal counsel or labor relations personnel would be present for the upcoming union negotiations.

The Board directed the Interim Town Manager to try to postpone union negotiations until the new Town Manager is in place.

**5.3. Award Road Salt and Liquid Calcium Chloride Bids** - The Road Salt and Liquid Calcium Chloride (LCC) Bids were as follows:

**Road Salt Bid**

<b>COMPANY</b>	<b>BID PER TON</b>
International Salt Co., LLC	\$60.75
Cargill, Inc. Deicing	\$72.11
Mid-Atlantic Salt, LLC	\$65.00
Eastern Salt Company, Inc.	\$75.00
New England Salt Co., LLC	\$69.50
Harcros Chemicals, Inc.	\$64.33
American Rock Salt	No Bid

**LCC Bid**

<b>COMPANY</b>	<b>BID PER GALLON</b>
Paris Farmer's Union	\$1.65
Monson Companies, Inc.	\$1.53

The Public Works Director recommends awarding the Road Salt Bid to International Salt Co., LLC and the Liquid Calcium Chloride Bid to Monson Companies, Inc.

On the motion of Maxwell / Cooley, the Board voted 4-0 to award the Road Salt Bid to International Salt Co., LLC at a cost of \$60.75 per ton delivered and the Liquid Calcium Chloride Bid to Monson Companies, Inc. at a cost of \$1.53 per gallon delivered.

**5.4. Act on MDOT Urban / Rural Initiative Program (URIP) Certification** - Annually the Board needs to certify to Maine DOT that we use our \$82,716 in State funding only for capital improvements to roads. All of this funding is used for paving and road reconstruction which qualifies under their definitions.

On the motion of Wooster / Butler, the Board voted 4-0 to certify that the Rural Initiative Funds will be used only for capital improvements of public roads and authorize the Town Manager to sign the document.

**5.5. Appoint Transfer Station Committee** - On the motion of Wooster / Maxwell, the Board voted 4-0 to increase membership to this Committee to 9 members.

On the motion of Cooley / Maxwell, the Board voted 3-1 (Wooster abstained) to appoint Ted Wooster (Waldoboro Selectmen representative), Elizabeth Dinsmore (Friendship Selectmen Representative), Will Payson (Cushing

Selectmen Representative), Robert Butler and John Higgins (Waldoboro Residents), Randolph Robbins and Monica Magee (Cushing Residents), and Terry Gifford and Bruce Prior (Commercial Waste Haulers) to the Transfer Station Committee.

**5.6. Appoint Board and Committee Members**

5.6.1. MSAD #40 Board of Directors (1 member) - On the motion of Maxwell / Wooster, the Board voted 3-1 (Cooley opposed) to appoint Sandra O'Farrell to the MSAD #40 School Board of Directors for a term to expire June 2012.

5.6.2. Selectmen's Liaison to the Library Board of Directors (1 member) - On the motion of Maxwell / Wooster, the Board voted 4-0 to appoint Art Emanuelson to the Library Board of Directors as Selectmen's Liaison.

5.6.3. Economic Development Committee (1 member) - On the motion of Maxwell / Wooster, the Board voted 4-0 to appoint William J. Labombarde to the Economic Development Committee.

5.6.4. Conservation Commission (2 members) - There were no applicants for these positions. On the motion of Cooley Maxwell, the Board voted 4-0 to table this item until applicants can be found.

**5.7. Meet with Town Manager Search Committee re: Draft Employment Contract for Town Manager Position** - The Town Manager Search Committee has drafted an employment contract for the Town Manager Position. This was presented to the Board.

**6. Executive Session(s)** - On the motion of Maxwell / Wooster, the Board voted 4-0 to convene in Executive Session at 6:44 p.m. pursuant to 1 M.R.S.A §405(6)(A) for discussion of a Personnel Issue and 1 M.R.S.A. §405 (6)(F) as Philbrook Fund Trustees to discuss application #11-21.

On the motion of Maxwell / Cooley, the Board voted 4-0 to resume regular session at 7:20 p.m.

On the motion of Maxwell / Cooley, the Board voted 4-0 to deny Philbrook Fund application #12-2.

**7. Adjourn** – On the motion of Maxwell / Wooster, the Board voted 4-0 to adjourn at 7:21 p.m.

Board of Selectmen:  
Town of Waldoboro, Maine

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Clinton E. Collamore, Chairman

Absent

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Steve Cartwright, Vice-chair

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Rebecca B. Maxwell

Respectfully submitted,

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Theodore M. Wooster

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Liam D. Ducharme

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Craig E. Cooley